

PRESIDENT'S STAFF MEETING  
July 8, 2008  
9:30 p.m., Room 157B-F

**APPROVED MINUTES**

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Present:	Chriss Harris Brad McCormack Don Plotts Betty Wells	Absent:	Peg Moir Steve Williams	Recorder:	Roberta Moore
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Don Plotts passed around an updated position description for the VPL and asked everyone to take a look and make changes directly on the document and pass back to him. He stated that the June 11 Council of Deans minutes have been distributed and the P.S. reviewed and approved them. Plotts stated that he and Bruce Sliney will be meeting every Tuesday at 8:00 a.m. so we can stay on target with TAG's. Spoke about academic freedom to offer curriculum vs. content required by OBR if course is to be transferable. McCreight and the department chairs have begun work on the Technical TAGS's. Plotts stated that we have started developing the full-time faculty duties and responsibilities proposal for the negotiations process. Document was reviewed and discussion from the table followed.

Plotts asked the group about the benefits of renewing the membership to the League of Innovation. Betty Wells said the conferences look excellent and if we can get a discount on the conferences by being members, it would be advantageous. Cost of membership is \$950.00. Plotts said he would find out if there are member discounts lowering the cost to workshops.

Plotts said that Tom Predergast asked if the college has an interest in pursuing an ACT grant. The document was reviewed and he asked if this was worth our time to pursue it? The group answered – possibly yes. Plotts will talk with Ken McCreight. Chriss Harris stated that we have to make sure we're not double-dipping into the same pot as the capital campaign. Plotts said all grant applications should be reviewed by the President's Staff prior to application and the grant reviewed and filed by Tom Prendergast prior to submission.

Plotts reviewed a document he received from ACT about surveys that can be ordered. The document was given to Chriss Harris for further consideration.

The Higher Learning Commission is not approving the joint application with eight other colleges for the A.A. degree without a review. Plotts gave a run-down of full-time and adjunct faculty credentials. Many adjunct faculty don't meet the criteria. Faculty grandfathered in will not lose their jobs but they have to move forward in getting required degrees. Sliney has been asked to look at the credentials of the high school teachers in the PSEO program. College NOW, Seniors to Sophomores, and Dual Enrollment/Dual Credit all involve high school teachers. Plotts will be in contact with superintendents regarding credentials.

Plotts spoke about a conversation he had with Michael Noll from Alternative Liquid Fuel company. A plant is opening near Hocking Tech. They are also interested in working with NCSC. They would be interested in putting a plant in Mansfield. Plotts asked him to put together a business plan. If it looks valid, Plotts will then take it to the mayor. Plotts explained how an alternative fuel program works.

Plotts spoke about an Innovation Center in Indiana that he recently toured with Ralph Phillips and the possibilities for North Central. Phillips was pleased with the trip. An innovation center would include different programs such as advanced pneumatics, programmable computers, business and management classes mainly for certifications that could lead to associate degrees.

Plotts stated that Tom Prendergast is the new head of MAC. Plotts will be giving a 10-15 minute presentation on business/phone/e-mail/voicemail etiquette at Thursday's meeting. Plotts said to let him know of any topics you would like addressed.

Plotts recently attended a meeting with Arnold Haring and others and topic of discussion was the Kalamazoo promise. Talk about offering similar scholarships for residents of Ashland, Crawford, and Richland counties.

Chriss Harris said that she has a lead on a possible Board member from Ashland and will meet with her soon. There is only one opening right now and would like to get someone from Ashland. Gave an update on the capital campaign – strong framework in messaging; very comprehensive campaign. Gave an update on Rock-NCState – all invitations have been mailed. Has been in conversation with Doris Smith regarding the awarding of scholarships. Traditionally, committee meets annually to determine who gets scholarships. McCormack is working with Smith and Phinney and will decide how to handle scholarships considering upcoming retirements.

Brad McCormack stated that Doris Smith and Sue Donahue are retiring. Doris' position will be posted soon. Betty Wells volunteered herself and Peg Moir to serve on the search committee if beneficial. McCormack said that there are other financial aid positions vacant in the state. McCormack said that the Ohio State Patrol are on campus training today. McCormack stated that as of today, there are 31 attendance rosters still missing. Rosters are used to drop students for non-attendance and issue refunds. Brad requested to be on the agenda for Wednesday's Council of Deans meeting so this can be addressed.

Betty Wells stated that she and Keith Stoner have been involved with budgeting issues regarding marketing. Betty gave an update on enrollment – little gain. Will do heavy fall recruitment. Noted graduate follow-up in the next issue of Your Career Leader will focus on Bill Harkins of Ideal Electric/Hyundai. Has been in the process of meeting with her staff regarding charting goals and feedback. Would like to discuss "One Call Now for Colleges" at the next P.S. meeting. Wells mentioned the RFP put out by RSVP. After discussion, it was decided that NCSC will not write a proposal. Betty mentioned the upcoming 40<sup>th</sup> anniversary; logos and banners will be designed specifically for the occasion. She stated that OSU will be celebrating a 50<sup>th</sup> anniversary.

Don Plotts mentioned that Doug Hanuscin put together some information regarding a four-day work week of other two-year colleges. Plotts gave a run-down of each college.

Plotts mentioned that Ralph Phillips would like to see more publicity of the Kehoe Center in the Shelby newspaper.

Meeting adjourned at 11:15 a.m.