

NORTH CENTRAL STATE COLLEGE
President's Staff Meeting
Minutes

DATE May 20, 2008	CALLED TO ORDER BY Donald Plotts	TIME 9:00a.m.	ADJOURNMENT 11:24a.m.
PRESENT: Don Plotts Dr. Therese Bushner Chriss Harris Brad McCormack Peg Moir Betty Wells Steve Williams		ABSENT: EXCUSED: GUESTS:	
TOPIC	DISCUSSION		ACTION
Vice-President for Institutional Advancement (Betty Wells) <i>News Articles</i>	Wells highlighted an article in the News Journal on Project Search and some of the College's other activities.		Information Item
<i>RIG Update</i>	Wells provided an update on the Regional Innovation Grant. She distributed a handout and announced that the statistics and strategic plan will be out around the 1 st of August.		Information Item
<i>College Presentation</i>	Wells distributed a draft of the powerpoint presentation that talked about the PAC Initiatives, the Capital Campaign, a Look Forward, and the '09 Budget. Wells asked that the Staff review the presentation and provide any feedback to her so she can get the draft back to Plotts by Wednesday in preparation for presenting to the college community and the Board of Trustees. Plotts added that the presentation also needed to include some of the community activity.		ACTION: Review and provide feedback by Wednesday
<i>Department Update</i>	Wells provided an update on the Institutional Advancement staff and distributed a handout that outlined upcoming activities. She highlighted the marketing campaign timelines and new program flyers.		Information Item
<i>Marketing Plan</i>	Wells asked if we were able to measure our marketing effectiveness. She highlighted milestone events, distributed a timeline schematic, called for discovery and discussion of what our niche is and are we filling it.		Information Item
<i>Broadcast Journalism Equipment</i>	Wells asked about the plan for the broadcast journalism equipment. McCormack addressed the question. Wells asked if her department could use the production equipment do some audio-video work. After some discussion Wells indicated that she would follow-up with		Information Item

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	Paul Garver on the request.	
<i>Software Discussion</i>	Wells introduced "Community Builder" and called for some discussion on the exploration of the software to help better manage contact and database management.	Information Item
<i>Institutional Research Responsibilities</i>	Wells recapped the highlights of the responsibilities discussion in Institutional Research with Sheila Campbell and Tom Prendergast. She presented a list as a possible list of responsibilities. She stated that enrollment data will come through her office as data develops for Achieving the Dream and other initiatives. Plotts asked if these reports can be accomplished through Datatel software. McCormack addressed the question.	Information Item
Vice President for Learning Support and Retention (Peg Moir) <i>Presidential Search</i>	Moir distributed sample questions for the Presidential Search and called for discussion or recommendations.	Information Item
<i>Commencement Grand Marshal</i>	Moir reported that Joe Badamy will be approached to serve as Grand Marshal for this year's Commencement Exercise. Moir reviewed the members of the platform party and announced that rehearsal will be at 9:00am on Friday. Moir provided follow-up and additional details	Information Item
<i>Peresie Memo</i>	Moir presented a memo that she received from Kate Peresie and called for discussion.	Information Item
<i>Perkins Funding</i>	Moir reported that Perkins funding is to be extended. She talked about the Perkins 5-year plan, distributed a handout and solicited input. Moir directed the Staff's attention to the items marked for revision, explained the revisions, and called for input. Wells discussed the dis-investment where warranted. Harris inquired about Perkins funds for professional development. Moir addressed this question.	Information Item
<i>Student Life Center</i>	Moir addressed the recreation student life center feasibility study. The study will look at the needs of the students. The study team did some intercept interviews and would like to get a student survey out by the end of the quarter.	
Vice President for Learning (Dr. Therese Bushner) <i>Department Update</i>	Dr. Bushner reported that Dean, Ken McCreight started yesterday and provided some other divisional updates including a discussion of "DACUM."	Information Item

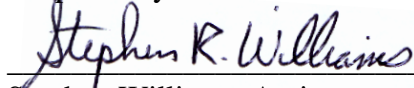
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<i>AA & AS Degree Status</i>	Plotts reported that the Chancellor approved the AA degree and eight institutional Presidents have forwarded a letter to the Higher Learning Commission urging joint approval so that catalogs may move forward. These transfer degrees bring about some changes in credentialing that makes the issue a little gray and has led to the requiring of a Masters degree in the subject area discipline. Plotts asked Dr. Bushner to provide a summary of where we stand as an institution on credentialing.	ACTION: Dr. Bushner to provide summary on credentialing
Vice President for Business and Administrative Services (Brad McCormack) <i>OSHP Training Sessions</i>	McCormack reported that he would be attending a meeting on May 28 th to discuss the Ohio State Highway Patrol training sessions that will take place on campus throughout the summer.	Information Item
<i>Construction/Renovation Update</i>	McCormack reported that the \$1 million project for the roof project at the Health Science building opens tomorrow. He also provided an update on the Fallerius renovation project and informed the Staff that he would be attending a meeting on June 16 th in Columbus to discuss meeting the requirements of House Bill 16.	Information Item
<i>Region 6 Office at Kehoe</i>	McCormack distributed a copy of the lease for housing Herm Stine, the Director of the region 6 Economic Development office at the Kehoe Center.	Information Item
<i>Kehoe Auction</i>	McCormack announced the on June 5 th from 5pm to 8pm there will be an auction at the Kehoe Center in order to clear some stuff out. An email will go out announcing the auction to interested employees.	Information Item
<i>Negotiations Schedule</i>	McCormack provided an update on the summer negotiations schedule and announced that negotiations are to begin the second week in June.	Information Item
<i>Budget Presentation Preview</i>	McCormack distributed the budget assumptions and recommendations page and reviewed some of the highlights.	Information Item
Executive Director of the Foundation (Chriss Harris) <i>Capital Campaign</i>	Harris inquired about Tom Prendergast's time toward capital campaign research and his time toward writing the grant. The Staff discussed. Harris called for discussion on promoting the capital campaign in conjunction with the 40 th Anniversary.	Information Item
<i>Fuel Cards for Students</i>	Harris explained that her office has been brainstorming ideas for discussion. Doris Smith is to present the gas card concept to the President's Staff for consideration.	Information Item

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<p>Interim President (Don Plotts) <i>Student Appeal Review</i></p>	<p>Plotts called the student appeal review to order in the case of Carl Van Meter. Voting on the issue was Chriss Harris, Betty Wells, Dr. Therese Bushner and Don Plotts. Having reviewed the proceedings and a testimonial from Mr. Carl Van Meter in person the week prior, the Interim President discussed the issues with his Staff. Following the discussion the President's Staff "affirmed" the findings and actions of the Judicial Review Board.</p>	<p>Information Item</p>
<p><i>Board Retreat</i></p>	<p>Plotts reviewed the agenda. Topics included: collective bargaining strategies, presentation of how the pieces fit together, things going on in the community and the college, future plans, budget overview/preview/the 08 proposal, and the presidential search piece. He pointed out that under future plans were the development of Board goals. Harris suggested, how to make the Board of Trustees part of the fundraising effort.</p>	<p>Information Item</p>
<p><i>Capital Budget Bill Update</i></p>	<p>Plotts provided and update on the funding for the Fallerius renovation and the Kehoe Banquet Center.</p>	<p>Information Item</p>
<p><i>Campus Policeman</i></p>	<p>Plotts provided and update on the grant with OSU-M that was to be submitted for a campus police officer.</p>	<p>Information Item</p>
<p><i>OSU-M Library Position</i></p>	<p>Plotts recapped the discussion of making the library position a faculty position. Brad Hays should be asked if anyone from the faculty is interested in the position.</p>	<p>Information Item</p>
<p><i>OACC President's Meeting</i></p>	<p>Plotts recapped the highlights of the OACC President's meeting. Topics included: the establishment of a consortium of area learning institutions, Entrepreneur programming, and high level culinary program. The Faculty Senate was present. Chancellor is looking for us to push student direct loans. Ohio adult education systems are coming under the Ohio Board of Regents. Plotts called for discussion.</p>	<p>Information Item</p>
<p>Adjournment:</p>	<p>The meeting was adjourned at:</p>	<p>11:24a.m.</p>

Respectfully submitted:



Stephen Williams, Assistant to the President