

NORTH CENTRAL STATE COLLEGE
President's Staff Meeting
Minutes

DATE	CALLED TO ORDER BY	TIME	ADJOURNMENT
April 8, 2008	Donald Plotts	9:00a.m.	11:13a.m.
PRESENT: Don Plotts Chriss Harris Brad McCormack Peg Moir Betty Wells Steve Williams		ABSENT: EXCUSED: Dr. Therese Bushner GUESTS:	
TOPIC	DISCUSSION	ACTION	
Approval of Minutes	Minutes for 2/12 were submitted for approval.	Minutes were approved as amended.	
Interim President (Don Plotts) <i>Kudos to PTK</i>	Plotts recapped some of the awards presented to our Beta Theta Eta chapter at the recent Phi Theta Kappa Convention and conveyed his kudos to Diane Hipsher and the Beta Theta Eta chapter for their hard work and stellar accomplishments.	Information Item	
<i>Senator Sherrod Brown</i>	Plotts recapped his meeting with Senator Sherrod Brown as well as other Presidents of two-year colleges in Ohio.	<i>Information Item</i>	
<i>AACC Convention</i>	Plotts provided an update of ongoing issues from the AACC Convention and recapped some other highlights of the convention.	<i>Information Item</i>	
<i>Gordon Gee Visit</i>	Plotts recapped some of the highlights from the recent visit by OSU President, Dr. Gordon Gee. There was discussion of expanding efforts toward some joint marketing and other joint ventures between NC State and Ohio State University at Mansfield.	<i>Information Item</i>	
<i>Student Issue</i>	Plotts called for a student debrief and asked Moir to provide and update on the recent student hearing.	Information Item	
Emergency Procedures Pamphlet	Plotts reviewed the Emergency Procedures Pamphlet and called for further discussion.	Information Item	
Vice-President for Institutional Advancement (Betty Wells) <i>Electric Car Project</i>	Wells shared a recent article in the Shelby Globe regarding the Electric Car Conversion project headed up by Ken Ekegren.	Information Item	

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<i>Switchboard Facts sheet</i>	Wells recognized the Admissions Staff for assembling a fact sheet that is used at the switchboard quick and easy access to basic information that can be provided to a would-be caller without much hesitation.	Information Item
<i>Plasma Screen Information Boards</i>	Wells asked about funding for the server rental license fee. McCormack stated that the costs will be housed within the public relations budget however, there needs to be further discussions with OSU-M in order to reach a better resolve on this issue with regards to shared costs.	Information Item
Campus Entry and Exit Banners	Wells provided a status on the discussion with Brian White regarding both NC State and OSU-M banners along the entry and exit to the campus.	Information Item
Governor Strickland	Wells informed the Staff that the Governor would be visiting Mansfield with executives of a fuel cell company exploring possibilities for the region.	Information Item
Vice President for Learning Support and Retention (Peg Moir) <i>Expanded Counseling Services</i>	Moir recapped discussion she had recently with Blake Wagner regarding on-campus and off-campus services. Plotts asked about information sharing with OSU-M regarding disturbing student behavior that may endanger students of both campuses. McCormack to follow-up with the Assistant Attorney General's office for guidance.	ACTION: McCormack to follow-up with AAG office.
<i>Success Unlimited</i>	Moir announced that the Success Unlimited RFP has not been released yet. Half or even less of the funding has been cut this year. Pioneer would like us to apply for the full amount and sub-contract back to them for their portion of services provided. This supported education program equates to structured experiences to help those with learning disabilities. Such grants awarded by Richland County may only go to those within Richland County. Success Unlimited is owned by the College for the benefit of Richland County residents and is paid for by Job and Family Services of Richland County.	Information Item
<i>ABLE Concerns</i>	Moir reported that the Adult Basic Literacy Education program administrators have conveyed their concert about assessments and reporting of how ABLE will work.	Information Item
<i>One Stop Access Point</i>	Moir explained that with Troy Shutler responsible for the coordination of workforce services for the college we could become a One Stop access point in the future.	Information Item
<i>Perkins Funding</i>	Moir reported that the Board of Regents working with Chief Information Officers and Chief Finance Officers should be writing the five-year plan that will state that	Information Item

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	Perkins funds must be more directly used toward academic pursuits. Moir distributed the OBR letter and reported that she would be initiating the discussion and including Kluding, Prendergast, and Dr. Bushner.	
<i>Budget Process</i>	Moir asked, "When do grant activities become an institutional activity?" McCormack responded that when grant dollars go away we need to assess whether to keep the activity or to do away with it. Moir reported that this may occur this year based on the change in Perkins funding.	Information Item
Vice President for Business and Administrative Services (Brad McCormack) Fallerius Renovation	McCormack informed the Staff that the Fallerius renovation project will include a re-keying of the entire building. All those affected should begin to assess their respective access needs to help this process transition smoothly.	Information Item
<i>Course Offering Discrepancies</i>	McCormack pointed out the occurrence of course offering discrepancies between similar courses and called for a review and discussion of a potential remedy to this situation.	Information Item
<i>Budget Subcommittee</i>	McCormack provided a recap of ongoing budget subcommittee discussions.	Information Item
Executive Director of the Foundation (Chriss Harris) <i>Innovation Fund Campaign</i>	Harris announced that the Innovation Fund Campaign is to kick off in May. Timing, tactics, and tools will be critical as the campaign will be executed in two parts. The first part will involve Professional Development and will consist of two projects with a goal of \$100,000. Scholarships and General Funding are two alternatives. The second part involves Board contribution where we will be seeking 100% participation. Harris	Information Item
<i>Alumni</i>	Harris explained that the foundation will be reaching out to alumni as well for participation and distributed the Alumni piece to the Staff for information.	Information Item
<i>Career and Transfer Expo</i>	Harris provided an update on the Career and Transfer Expo and announced that it would be held on Wednesday, May 21 st .	Information Item
Adjournment:	The meeting was adjourned at:	11:13a.m.

Respectfully submitted:

Stephen Williams, Assistant to the President