

**NORTH CENTRAL STATE COLLEGE**  
**President's Staff Meeting**  
**Minutes**

DATE	CALLED TO ORDER BY	TIME	ADJOURNMENT
April 1, 2008	Donald Plotts	9:00a.m.	10:40a.m.
<b>PRESENT:</b> Don Plotts Dr. Therese Bushner Chriss Harris Brad McCormack Peg Moir Betty Wells Steve Williams		<b>ABSENT:</b>  <b>EXCUSED:</b>  <b>GUESTS:</b>	
TOPIC	DISCUSSION	ACTION	
<b>Approval of Minutes</b>	Minutes for 2/19 and 2/26 were submitted for approval.	Minutes were approved as amended.	
<b>Vice President for Business and Administrative Services</b> (Brad McCormack) <i>Budget Development</i>	McCormack reported that the Budget Development Committee is working on the development of the budget and is moving forward.	Information Item	
<i>Skills Center</i>	McCormack reported that the skills center training with General Motors will affect Barb England so her last day will be next week. McCormack also discussed other collaborations with General Motors, Ashland University, and The Ohio State University at Mansfield.	Information Item	
<i>Distance Learning</i>	McCormack reported that the College has obtained the services of Ms. Scott, an RFP Consultant, to help with distance learning. We will go with an ASP (Blackboard Enterprise). These should enable us to be up and running by fall quarter. We are also working with Central Ohio Technical College to develop a joint program in Computer Engineering. This joint degree application has a target of one year from this fall. Next year will serve as our planning year.	Information Item	
<b>Vice President for Learning</b> (Dr. Therese Bushner) <i>April In-Service</i>	Dr. Bushner called for a review of the in-service agenda.	Information Item	
<b>Executive Director of the Foundation</b> (Chriss Harris) <i>EHOF</i>	Harris announced the upcoming Entrepreneurial Hall of Fame and provided an update on the development of the program.	Information Item	
<i>Alumni Mailing List</i>	Harris explained the plan for reaching out to our alumni and introduced the development and progress of the alumni mailing list.	Information Item	

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<i>Innovation Policy</i>	Harris explained that she is working on the application policy for requesting funding through the innovation fund and stated that she would have the policy to Plotts and McCormack for review prior to the next meeting.	Action Item: Innovation Policy ready for approval by next meeting.
<b>Vice President for Learning Support and Retention (Peg Moir)</b> <i>Enrollment</i>	Moir reported the headcount was up 3.7% for spring enrollment. Much of this increase was due to the dual enrollment/dual credit numbers that have exceeded their target.	Information Item
<i>Student Situations</i>	Moir reported several student situations as well as some other issues of concern regarding student conduct and the campus response and filing of incident reports. Discussion ensued.	Information Item
<i>Perkins</i>	Moir reported that the Perkins for FY09-FY13 continues. She is looking for someone from academics to go with her to the next Perkins meeting.	Information Item
<i>Advising Perspective Summary</i>	Moir distributed an advising perspective summary assembled by the folks from the Student Success Center.	Information Item
<b>Vice-President for Institutional Advancement (Betty Wells)</b> <i>Rotary Resolution</i>	Wells announced that she would be presenting a resolution at the Mansfield Rotary for Dr. Benjamin Rountree.	Information Item
<i>Marketing Update</i>	Wells reported that the Institutional Advancement Department had produced much print materials last week including many program flyers.	Information Item
<i>Tracking of Foundation Funding</i>	Wells conveyed a request from Ada Ford Foundation trustees on the tracking of foundation funds. She explained that we are veering from our established process due to the line of approvals that came with the new ENCORE implementations but would be able to honor the request from the Ada Ford Foundation trustees.	Information Item
<i>EHOFF</i>	Wells reported that taping for the Entrepreneurial Hall of Fame is well underway. She pointed out that Mr. Ken McCreight should be added to the invitation listing. Harris added that she is assembling a fall event with the past recipients to solicit foundation assistance.	Information Item
<i>Enrollment Development</i>	Wells reported that the Enrollment Development Team will meet today and is expected to recommend a 3.5% increase in the enrollment target for next year.	Information Item

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<p><b>Interim President (Don Plotts)</b> <i>Ohio Strategic Plan</i></p>	<p>Plotts distributed the Ohio Strategic Plan and briefed some of the highlights: 1. Attainment of dashboard indicators; 2. Two-year colleges will become a feeder system to the four-year system. Transfer degree opportunities are awaiting signature for approval; 3. Baccalaureate degree programs are expecting some changes in order to work with technical degrees; 4. Career, Professional, Technical degree categories will replace associate in applied BA degree ties; University Center needs expanded; Watching co-located campuses; There is a need for tuition flexibility across colleges which will force higher institutions to justify their increases; Access challenge; There will need to be a change in the academic calendar to assume a common calendar. This will likely mean that all institutions of higher learning will assume a semester hour calendar versus a quarter hour calendar.</p>	<p>Information Item</p>
<p><i>ODJFS/ODOD</i></p>	<p>Plotts reported that has been a change in designation of these activities. All have been given directives on what their jobs are to target. While ODJFS will now target individuals and families, ODOD will target employers.</p>	<p>Information Item</p>
<p><i>Union Negotiations</i></p>	<p>Plotts reported that his discussions with the union have led to the following issues; holding the negotiations at a neutral site some time this summer; to hold a union meeting either before or after the fall convocation; the establishment of an email grouping for the AAUP (but they have to maintain and understand the concept of public domain); payroll deduction for union dues; email system for officer elections; continuation of faculty caucus; the concept of terms and conditions as negotiated in the union contract; governance process; discussion of salary and benefits proceeding with the normal budgeting process (explained that these are negotiated issues that need to be negotiated as part of the negotiation package.</p>	<p>Information Item</p>
<p><i>Adjunct Liaison Proposal</i></p>	<p>Plotts presented a proposal that the Adjunct Liaison position move from a 10 hour position to a 15 hour position. After some discussion, the Staff supported moving the proposal forward.</p>	<p><b>ACTION:</b> Adjunct Liaison proposal to move forward.</p>
<p><b>Adjournment:</b></p>	<p>The meeting was adjourned at:</p>	<p>10:40a.m.</p>

Respectfully submitted:

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Stephen Williams, Assistant to the President