

NORTH CENTRAL STATE COLLEGE
President's Staff Meeting
Minutes

DATE	CALLED TO ORDER BY	TIME	ADJOURNMENT
March 4, 2008	Donald Plotts	9:00a.m.	10:58a.m.
PRESENT: Don Plotts Chriss Harris Brad McCormack Peg Moir Betty Wells Steve Williams		ABSENT: EXCUSED: Dr. Therese Bushner GUESTS:	
TOPIC	DISCUSSION	ACTION	
Approval of Minutes	Minutes for 2/12 were submitted for approval.	Minutes were approved as amended.	
Vice-President for Institutional Advancement (Betty Wells) <i>College Policies</i>	Wells distributed copies of the Richland County Foundation Advocacy policy and Office Scheduling and Standards policy and called for discussion.	Information Item	
<i>Seniors to Sophomores</i>	Wells called for some discussion of how the Seniors to Sophomores program might fit into the enrollment development plan. McCormack distributed a handout that provided some additional information on the program.	Information Item	
<i>NISOD Conference</i>	Wells announced that Keith Stoner and Terri Myers would be attending and representing the College at the 2008 NCMPR Conference.	Information Item	
Vice President for Business and Administrative Services (Brad McCormack) <i>Visit to Terra Comm. College</i>	McCormack explained their objective for visiting Terra Community College and recapped the lessons learned from the visit.	Information Item	
<i>ENCORE</i>	McCormack reported that they are beginning the ENCORE student implementation process. The new system provides more letters for building codes and McCormack presented the new building codes for consideration.	Information Item	
<i>Budget Subcommittee</i>	McCormack reported that the Budget Subcommittee begins its work on developing recommendations for the new budget on Thursday of this week.	Information Item	
Vice President for Learning Support and Retention (Peg Moir) <i>Spring Enrollment</i>	Moir discussed the impact of moving priority registration from week seven to week eight. She explained the challenges in providing comparative information for registration tracking in light of the shift in dates of	Information Item	

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	enrollment.	
<i>Commencement Speaker</i>	Moir called for discussion on finding a keynote speaker for commencement. Wells presented Bill Burgett, Matt Miller, Don Covert, Jay Goyal and Grant Milliron as candidates who had been recommended. After some discussion the Staff asked Interim President Plotts to consider extending and invitation to speak to Mr. Grant Milliron. Moir announced that there would be a platform party practice at 9:00am on Friday, June 13 th .	Information Item
<i>Student Registration</i>	Moir called for discussion on expanding the practice of allowing students to register for more than one quarter and distributed a handout of information. McCormack added that there was no doubt the system could handle the multiple quarter registration issue. The issue would be the building of the course schedules. After some discussion, the Staff agreed to move forward with the idea and asked Dr. Bushner to inform the Deans so that they may begin the development of the course schedules.	ACTION: Deans to begin developing course schedules for multiple quarter registration.
<i>Supported Education</i>	Moir reported that here department was currently working to find better ways to help students with mental health issues to succeed. They are looking into forming collaborations with some external agencies that might help.	
Executive Director of the Foundation (Chriss Harris) <i>Individual Meetings</i>	Harris reported that her meetings with individuals for introduction continue as she is wrapping up her meetings with individual Board members.	Information Item
<i>New Foundation Board Members</i>	Harris announced several new additions to the NC State College Foundation Board.	Information Item
Interim President (Don Plotts) <i>PTK Transformational Journey to Guatemala</i>	Plotts announced that on behalf of several PTK students, Diane Hipsher had requested College approval to participate in a summer Transformational Journey to take place in Guatemala. Diane Hipsher and Judith Sturgill would chaperone a small group of students to the country to participate in humanitarian efforts. The total cost would be \$8,000. After some discussion, the Staff agreed to support the venture with partial funding. The chaperones agreed to pay their own passage and student participants would have to raise funds to pay for part of their passage. McCormack will seek legal counsel on college liability issues involved in this activity.	ACTION: Staff supported Transformational Journey and will provide partial funding.

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<i>Dean Search</i>	Plotts announced that the search for Dean of Technology and Workforce is down to two candidates. He reviewed the credentials of both candidates and announced that they were shooting for an April 1 st start date.	Information Item
<i>Presidential Search</i>	Plotts called for an update on the Presidential Search. Williams announced that the presidential search is awaiting the development of a contract with the search consultant.	Information Item
<i>PAC Initiative Presentations</i>	Plotts announced that there would be regular presentations with each of the academic divisions as well as each of the representative groups. Presentations will be given on each of the five PAC initiatives. Further, the first 10-15 minutes of each meeting is to consist of an institutional update whether it is done by the President or someone else.	Information Item
<i>TAG</i>	Plotts reported that progress is being made in the development of an articulation and transfer clearinghouse. It is important that all of the classes for the Associate in Arts degree to be TAG approved.	Information Item
Technical Training	Plotts informed the Staff that OSU-M has decided to get out of the technical workforce training business on the regional campus. They will continue workforce training in the areas of manufacturing, research, and leadership development.	Information Item
Adjournment:	The meeting was adjourned at:	10:58a.m.

Respectfully submitted:

Stephen Williams, Assistant to the President