

NORTH CENTRAL STATE COLLEGE
President's Staff Meeting
Minutes

DATE February 12, 2008	CALLED TO ORDER BY Donald Plotts	TIME 9:45a.m.	ADJOURNMENT 10:39a.m.
PRESENT: Don Plotts Dr. Therese Bushner Chriss Harris Brad McCormack Peg Moir Betty Wells Steve Williams		ABSENT: EXCUSED: GUESTS:	
TOPIC	DISCUSSION	ACTION	
Approval of Minutes	Minutes for 9/11, 9/25, 10/16, 10/23, 10/30, 11/8, 11/27, 12/11, 12/18, 1/8/08, and 1/15/08 were submitted for approval.	Minutes were approved as amended.	
Vice President for Learning Support and Retention (Peg Moir) <i>AtD Strategy Institute</i>	Moir provided an update on the AtD Strategy Institute. She recapped the discussions of predictive modeling among other issues. Plotts conveyed his appreciation for Moir's work in getting the institution on track with Achieving the Dream. There was discussion of the new funding model for subsidy that was more of a weighted funding system with eighty percent driven by enrollment growth and twenty percent driven by institutional proficiency. The proficiency component was based on degree attainment, retention, and mediation.	Information Item	
Vice President for Learning (Dr. Therese Bushner) <i>Distance Learning</i>	Bushner distributed a framework proposal for the Distance Learning Department. She gave a brief explanation and asked the Staff to review and be prepared to discuss in greater detail at a later meeting. Plotts explained getting some outside guidance to help us move this forward and emphasized being prepared to have the discussions needed to move this forward at the next meeting.	Information Item	
<i>In-Service Day</i>	Bushner distributed a draft of the faculty/staff in-service day for review and discussion. The Staff discussed the Mark Taylor presentation on P-16 at the MOESC	Information Item	
Vice President for Business and Administrative Services (Brad McCormack) <i>Kehoe Closing Procedures</i>	McCormack explained that in light of the water main break there needed to be some discussion of closing procedures at the Kehoe Center. McCormack stated that he was going to get together with some of our tenants to develop a procedures for closing the Kehoe Center. Plotts called for the discussion to include some security and some emergency planning with personnel.	Information Item	

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<i>Other Kehoe Tenants</i>	McCormack shared some discussion of getting some other tenants that might include those with some flooding issues. The Staff discussed some of the charging issues for patrons such as Richland Bank and others.	Information Item
<i>Campus Signage</i>	McCormack explained that the Shared Service Campus Signage Committee is looking for a representative for NCState. The Staff recommended considering Dean Schaad, Keith Stoner, or Deb Huguenin as candidates to serve on the committee.	Information Item
<i>Kiosk Representative</i>	McCormack explained the need for a representative for the committee that is setting up kiosks for the campus. The Staff recommended Keith Stoner and/or Dean Schaad.	Information Item
Vice-President for Institutional Advancement (Betty Wells) <i>Empowerment Conference</i>	Wells introduced the Empowerment Conference and announced that Stephanie Hall was heading the event.	Information Item
<i>Academic Showdown</i>	Wells explained that the College would be contributing \$2,500 to the WMFD Academic Showdown and that she would be redirecting some of the marketing funding for this and some other unbudgeted activities.	Information Item
<i>P-16 Activity</i>	Wells explained Richland County Foundation's role in the development of the P-16 report and discussed the P-16 web domain hosting and support funding distribution.	Information Item
<i>RIG Grant</i>	Wells explained that RIG was working to get current activities caught up and putting together the employer survey data.	Information Item
<i>Roadway Banners</i>	Wells discussed the continuation and/or replacement expense related to campus roadway banners.	Information Item
<i>Kalamazoo Project</i>	Wells discussed the Kalamazoo promise and explained that the administration of the scholarship could be a rather hefty undertaking. Plotts explained that the same discussion is underway with the three county foundations regarding P-16 and the universal scholarship. He explained that typically this kind of scholarship activity is administered by a U-CAN activity but local discussions are still in progress.	Information Item
<i>Enrollment Development</i>	Wells explained that the Enrollment Development Summit would be held on Thursday.	Information Item

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<p>Executive Director of the Foundation (Chriss Harris) <i>Annual Fund Campaign</i></p>	<p>Harris explained the plan to kickoff the annual fund campaign in May or June with a theme tied to innovation. The annual campaign will be in “lockstep” with the internal campaign. She explained that they are currently looking for a bid with an agency to assist in locating contact information for NCState grads. Harris also explained their current efforts to make it possible for contributors to donate electronically on their website.</p>	<p>Information Item</p>
<p>Interim President (Don Plotts) <i>Transition Update</i></p>	<p>Plotts explained that his plan to hold several meetings to establish building relationships and common ground has been positive up to this point and is looking for the positive interaction to continue.</p>	<p>Information Item</p>
<p><i>Engineering and Technology Dean</i></p>	<p>Plotts provided an update on the search for a Dean of Engineering and Technology. He explained that he has asked the Deans to assemble their justifications for current personnel vacancies for consideration.</p>	<p>Information Item</p>
<p><i>Technology Park</i></p>	<p>Plotts recapped his discussion of the Technology Park with Mr. Ralph Phillips and discussed the proposal as it relates to NCState interests.</p>	<p>Information Item</p>
<p><i>Transfer Assurance Guide</i></p>	<p>Plotts explained that the work on the transfer assurance guide is underway.</p>	<p>Information Item</p>
<p><i>RN to BSN</i></p>	<p>Plotts recapped the RN to BSN discussions that are currently underway for OSU-M to accept our Registered Nursing classes toward the Bachelor of Science in Nursing degree.</p>	<p>Information Item</p>
<p><i>Advancing Women</i></p>	<p>Plotts distributed the Advancing Women Leaders in Higher Education program for consideration and input.</p>	<p>Information Item</p>
<p><i>2008 State of the State</i></p>	<p>Plotts provided an update on the Governor's State of the State address. McCormack distributed a highlight sheet and Plotts explained some of the strategies.</p>	<p>Information Item</p>
<p><i>Budgeting Process</i></p>	<p>Plotts explained that Bill Miller is to play a role in the 2008-09 budgeting process.</p>	<p>Information Item</p>
<p>Adjournment:</p>	<p>The meeting was adjourned at:</p>	<p>10:39a.m.</p>

Respectfully submitted:

Stephen Williams, Assistant to the President