

NORTH CENTRAL STATE COLLEGE
President's Staff Meeting
Minutes

DATE January 9, 2007	CALLED TO ORDER BY Dr. Ronald Abrams	TIME 9:00a.m.	ADJOURNMENT 10:15a.m.
PRESENT: Dr. Ronald Abrams Dr. Therese Bushner Brad McCormack Peg Moir Don Plotts Betty Wells Steve Williams		ABSENT: EXCUSED: Bill Miller GUESTS:	
TOPIC	DISCUSSION		ACTION
President (Dr. Ronald Abrams) <i>Achieving the Dream Presentations</i>	Dr. Abrams informed the Staff that he, Peg Moir, and Brad McCormack have been asked to conduct presentations at the upcoming AtD Strategy Institute.		Information Item
<i>Smoking Ban</i>	Dr. Abrams called for a report on the progress of the smoking ban on campus. McCormack reported that there have not been any complaints filed so far.		Information Item
<i>Faculty Association</i>	Dr. Abrams distributed a piece of correspondence from the NC State Faculty Association to the Staff to review and called for discussion.		Information Item
<i>Electronic Records</i>	Dr. Abrams distributed an article from The Chronicles of Higher Education regarding electronic records and called for discussion. McCormack reported that Ted Mecurio is attending a meeting on electronic record-keeping with the AG's office and will provide an update at a future Staff meeting.		Information Item
<i>Compact 2012</i>	Dr. Abrams distributed two handouts regarding the Compact 2012 and provided the Staff with some insights from a meeting he and some others had had with Governor Strickland on the issue. Plotts reported that he would be attending a meeting to discuss what can be done to repair the higher education system in Ohio.		Information Item
<i>Shelby Globe</i>	Dr. Abrams reported that he and Plotts had recently met with some editorial staff from the Shelby Globe. They wanted to get information on the College and several of the ongoing projects for inclusion in a Shelby Progress Edition.		Information Item

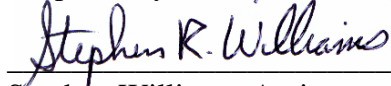
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<p>Vice President for Institutional Advancement (Betty Wells) <i>Advising Recommendation</i></p>	<p>Wells presented a recommendation from Nikia Fletcher to include as part of the online application, a pop-up dialogue box to notify applicants to meet with an advisor as soon as possible. Moir suggested adding this discussion to that of the winter follow-up meeting.</p>	<p>Information Item</p>
<p>AACC Visit</p>	<p>Wells reminded the Staff the Dr. Barbara Kaufman from AACC would be visiting the College on January 16-17 and attending President's Staff to present Dr. Abrams with a proposal and questionnaire and solicit Staff discussion of economic development issues.</p>	<p>Information Item</p>
<p>Career Leader</p>	<p>Wells informed the Staff that the deadline for the next edition of the <i>Career Leader</i> is January 22nd. She previewed some of the features of the issue and called for input/comments from Dr. Abrams.</p>	<p>Information Item</p>
<p>Foundation Board Meeting</p>	<p>Wells reminded the Staff of the next Foundation Board meeting on January 18th.</p>	<p>Information Item</p>
<p>Special Assistant to the President (Don Plotts) <i>Outreach Centers/Distance Education</i></p>	<p>Plotts provided an update on the Outreach/Long-Distance Learning Centers in Ashland, Bucyrus, and Willard. He announced that there would be a distance education demonstration on February 1st at 1:45pm in the Kehoe Center and encouraged all who could to attend.</p>	<p>Information Item</p>
<p><i>IST Lab</i></p>	<p>Plotts reported that institutions from Michigan have expressed an interest in the concept of the Integrated Systems Technology (IST) Lab and were planning a visit to tour the facility sometime in the near future.</p>	<p>Information Item</p>
<p><i>Workforce Directory Search</i></p>	<p>Plotts reported that they now have 24 Workforce Director applicants and the search for the Dean position is coming up very soon.</p>	<p>Information Item</p>
<p><i>PSEO</i></p>	<p>Plotts reported that we are getting good response on the PSEO program in high schools. The public schools are seeking help in responding to the Ohio Core requirements.</p>	<p>Information Item</p>
<p>Acting Vice President for Business and Administrative Services (Brad McCormack) <i>New Leave Form</i></p>	<p>McCormack informed the Staff that the new leave form is now in place on the f: drive and should be getting used in place of the previous form.</p>	<p>Information Item</p>
<p><i>Audit Report</i></p>	<p>McCormack reminded the Staff that the next BOT meeting would include the Auditor's Report to the Board</p>	<p>Information Item</p>
<p><i>Administrative Systems</i></p>	<p>McCormack provided a progress review of the</p>	<p>Information Item</p>

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	Administrative Systems conversion.	
Vice President for Learning (Dr. Therese Bushner) <i>Catalog Revisions</i>	Dr. Bushner announced that the College Catalog revisions were now online and ready for review in preparation for its next publication.	Information Item
<i>Faculty/Staff In-service Day</i>	Dr. Bushner announced that the next Faculty and Staff In-service day is scheduled for April 20 th . Preparations and itineraries are in the process of being developed.	Information Item
Vice-President of Support & Retention (Peg Moir) <i>Compass Off-Campus</i>	Moir announced the desire of some local high school programs for the College to take the Compass testing off-campus to the local high schools to help them assess their students' readiness for college level classes. Bruce Sliney will be taking the lead on this initiative. AWH as well as some others are already eager and waiting to proceed.	Information Item
<i>Enrollment</i>	Moir reported that winter enrollment was currently looking good with headcount up 1.9% over this time last year and FTE up 1.7% over this time last year.	Information Item
<i>Gatekeeper</i>	Moir reported that AtD is currently sharing data with the Gatekeeper Group and discussing its meaning and potential means of improvement in success rates in these classes.	Information Item
Adjournment:	The meeting was adjourned at:	10:15a.m.

Respectfully submitted:



Stephen Williams, Assistant to the President