
**Transition Team Meeting
June 12, 2003**

Minutes

Present:	Bob Lewis
Dr. Abrams	Penny Snyder
Terry Coleman	Susan Sukys
Doug Hanuscin	Paul Sukys
Pete Grant	Tony Woodard
Brooke Henwood	
Rose Hughes	

Members not present: Mark Collins and Nikia Fletcher
Brad Hays was also present.

I. Meeting Commenced at 3:35pm.

Last meeting's minutes and this meeting's agenda were distributed.

II. Attendance

Attendance was taken. Members commented that the committee has lost several of its members, but decided it would proceed ahead without replacing these vacancies at this time.

Paul Sukys stated that since certain committee members have left there is a lack of "loyal opposition" that existed prior to this committee's meeting. He is concerned that this is a major factor in this team obtaining its goals.

III. Approval of Minutes

Corrections to be made on the last meeting's minutes

1. Paul Grant was correct to read Pete Grant under Approval of Minutes.
2. Second paragraph, under Approval of Minutes, hyphenated in-depth. In the same paragraph corrected the word less to fewer.
3. On the second page 2nd paragraph, it should read policy governance.
4. Under summer meetings the day of the week is Thursday not Wednesday.
5. In the last paragraph, 2nd sentence, it should read actually has begun.

Terry Coleman moved the corrected minutes be accepted. Tony Woodard seconded the motion. Minutes were unanimously accepted.

IV. Report from Subcommittees

Susan Sukys indicated that Doug Kranch had volunteered for the sub-committee, so there were now 3 faculty members and 3 staff members. This subcommittee will begin meeting the first week of the summer quarter on Mondays and Wednesdays. Susan Sukys stated that they will be focusing on research. The sub-

committee will take a census on what other colleges are doing, thus helping this committee to keep focused.

V. Old Business

A. Further discussion of Gardner-Shaw Report

Dr. Abrams commented on observation, “We need to shift from the “dynamic tension” to “mutual learning” spirit.” The committee needs to effectively communicate the results of its work, so we can reach our goals.

It was questioned as what we can do with 3, 4, and 5 recommendations from Gardner-Shaw. The committee agreed that we need to wait to see what the Board of Trustees has to say. Also, it was necessary that we get information on procedures from other institutions.

B. Discussion of possible other sub-committees

It was discussed and the conclusion was that another sub-committee at this time was not needed.

VI. New Business

Rose Hughes commented that she was unable to access the minutes through the Intranet, and was it possible that we could just e-mail the minutes. Susan Sukys indicated that not all adjuncts had e-mail thus the Intranet was the best way for the minutes to be distributed. The committee agreed.

It was discussed that the committee did want someone from the Board of Trustees to attend the Transition Committee meetings as well as someone from the Transition Committee to attend the Board of Trustees meeting. Terry Coleman will try to attend the next Board of Trustees meeting on June 26, 2003.

It was asked if Dr. Abrams would get the committee a copy of NCSC’s mission statement, vision statement, job descriptions of administrative positions, and information on policy governance. Doctor Abrams said he would supply this information for the committee as well as organizational charts of other institutions. It was observed that this material was relevant to making needed changes in our institution, helping to determine the weaknesses and strengths of our current structure.

In conclusion, it was determined that once we receive the information from the Board of Trustee the Transition Committee would have a better idea of where things were headed.

VII. Meeting Adjourned at 4:55pm

Terry Coleman motioned to adjourn and this was seconded by Tony Woodard and the motion was unanimously accepted.

Next meeting Thursday, 7-03-03, at 3:00pm in Room 168 (Board Room)