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**Transition Team Meeting**  
**July 17, 2003**  
**Revised Minutes**

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**Present:**

Dr. Abrams	Rose Hughes
Mark Collins	Penny Snyder
Nikia Fletcher	Susan Sukys
Dr. Grant	Paul Sukys
Doug Hanuscin	Tony Woodard
Brooke Henwood	

Members not present: Terry Coleman and Bob Lewis  
Brad Hays was also present.

**I. Meeting Called to Order at 3:08pm.**

Last meeting's minutes and this meeting's agenda were distributed.

**II. Attendance**

Attendance was taken.

**III. Approval of Minutes**

*Corrections to be made on the minutes of July 03, 2003.*

A. Approval of Minutes: #2, 1<sup>st</sup> page

1. 1<sup>st</sup> sentence eliminate the word "to" that follows considered
2. last paragraph, 1<sup>st</sup> sentence change "motioned" to "moved"

B. 2<sup>nd</sup> page

1. 2<sup>nd</sup> paragraph should state "Dr. Linda Kafer"
2. 3<sup>rd</sup> paragraph, second sentence, should state the "Board of Trustees" instead of college"

4<sup>th</sup> paragraph, 1<sup>st</sup> sentence should read "the comments that were left out of the Gardner Shaw Report in reference to the adjunct faculty." The 2<sup>nd</sup> sentence was eliminated

3. 5<sup>th</sup> paragraph correct Mr. Suky's to read Paul Sukys.
4. Letter B, 1<sup>st</sup> sentence should reflect "the team has had"
5. Letter B, 3<sup>rd</sup> sentence should reflect "the team".

C. Discussion of plan of action 3<sup>rd</sup> Page

1. 2<sup>nd</sup> paragraph, 2<sup>nd</sup> sentence, should indicate Room 168
2. 2<sup>nd</sup> paragraph, 4<sup>th</sup> sentence, should read "Transition Team's"

D. New Business #6, 3<sup>rd</sup> page

1. 1<sup>st</sup> paragraph, 1<sup>st</sup> sentence should read "Faculty" not "Personal"
2. 2<sup>nd</sup> paragraph, 1<sup>st</sup> sentence should read "Employee" not "Staff"

E. Next meeting to be held on 7-17-03 not 7-3-03 as indicated

Paul Sukys moved that the minutes, with corrections, be accepted. Dr. Grant seconded this motion. Team unanimously agreed.

#### **IV. Reports**

##### **A. Report from Senate Sub-Committee**

Susan Sukys stated that the survey had been developed last week. There had not been any meeting this past Monday so that more phone calls could be attempted. The phone calls to other colleges had begun the previous Thursday and Friday. Susan Sukys stated that a minimum of 36 schools would be contacted, mostly from Ohio, a few in Canada, and the others in different states. Per Susan Sukys the team is making good progress.

#### **V. New Business**

##### **“Learning Center Power Point Presentation**

Dr. Grant presented the Power Point Presentation about “The Learning College.” Copies of the slides were distributed to the members of the team prior to the presentation of 32 slides. Following the presentation there was a brief question and answer period.

It was commented that NCSC was doing a good thing, in terms of assessment, and now there was a need to show the outcomes. The assessment is a positive thing that puts this institution in an “improving mode!” Mark Collins stated what needs to be determined is when the support ends and the enabling begins.

Rose Hughes questioned how this Power Point Presentation related to #3, #4, and #5 of the Gardner Shaw Report. It was stated that the big piece of what we want to be is the “Learning College,” and we now need to contemplate what ever reconstruction of the various positions that needs to be done.

This brought the meeting to the next point of discussion.

#### **VI. Discussion of plan of action on Gardner Shaw recommendations #3, #4, and #5**

Paul Sukys began the discussion by noting that the College can no longer afford to carry on business as usual. Instead we need a radical leap forward that changes the complexion of the entire institution. Such a leap requires a change in the way we think about our mission. In the past, we have focused on separating, compartmentalizing, and isolating activities. We must now change direction and begin to unify the entire institution. Such a change is facilitated if we focus on making the college a learning institution and if we change our individual attitude from self protection to helping those who are our immediate responsibility. This type of change will empower people, encourage them to take risks and move forward. However, Mr. Sukys also felt that a concrete vision was required. At this point, he introduced a plan to restructure the institution. Discussion followed.

**V. Old Business**

**A. Review of Provided materials:** It was indicated that the provided material contained vital information for this team. It was observed that there is a need to try to incorporate some of this into the idea of the ‘Learning College.’

**B. Discussion of plan of action of G/S #3, #4, & #5:** See above diagram and statements.

**Outcome of this information:** Tony Woodard stated his perception of the meeting, indicating that there is a need to use innovation and integration to figure out how to get the student on top. Tony Woodard continued suggesting the necessity of the college coming together as a whole to obtain this goal. In Tony’s opinion, he felt the team should spend the next week thinking about today’s discussions and previous hand-outs to see what ‘brainstorming’ the team could do next meeting.

Dr. Abrams pointed out that this needs to be ‘more global,’ meaning, not just what’s in a department.

**VI. New Business**

Dr. Abrams stated that Edith Humphrey, Vice-Chairperson of the Board of Trustees would attend the Transition Team’s meeting on 7-31-03 and Dr. Kafer would attend the meeting of August 21, 2003.

**VII. Meeting Adjourned at 5:15pm**

Tony Woodard moved that the meeting be adjourned. This was seconded by Penny Snyder and unanimously accepted. Meeting adjourned.

**Next meeting Thursday, 7-24-03, at 3:00pm in Room 168 (Board Room).**