
Transition Team Meeting
August 7, 2003
Minutes

Present:

Terry Coleman
Mark Collins
Nikia Fletcher
Dr. Grant
Rose Hughes

Bob Lewis
Penny Snyder
Dr. Paul Sukys

Members not present: Dr. Abrams, Doug Hanuscin, Susan Sukys, Brooke Henwood, and Tony Woodard.

I. Meeting Called to Order at 3:08pm

This meeting's agenda was distributed.

II. Attendance

Attendance was taken. Terry Coleman indicated that Trisa Allen has informed him of her interest in becoming a member of the Transition Team. It was agreed upon that the team invites **anyone** to attend the meetings, but was not open for new membership until next month due to the in depth discussions the team has had up to this time involving suggestion # 4 of the Gardner Shaw Report.

III. Report from Senate Subcommittee

Bob Lewis said that he felt there was a division of the team regarding the Faculty Senate. Some thought that there should be a separate senate for the faculty and one for the staff, while others are voting for a combined Senate. Doug Kranch has submitted a format for a desired Senate, in length and detail. Monday the subcommittee will look at the various models submitted by subcommittee members. The subcommittee will come back with a formal record and present it to the Transition Team. The Transition Team will take some of this information about the College Senate to the Faculty Development Day.

IV. Review of Process Check

The team discussed the outcomes of the last meeting's minutes and felt the outcomes are improving.

V. Review of Purpose/Desired Outcome

1. Establish relationship between personnel and functions listed under general themes.
2. Create roadmap or chart showing relationships.

VI. Discussion of Assignment

"How do we best serve learners and our constituents?"

Discussion followed. The following is the list that was compounded by the members of the Team.

LEARNING FACILITATOR (FACULTY)

Supporting without enabling

Identify outcomes for each part of the college with which students have contact

Faculty Development

Strive for consistency (full-time, adjunct, and others)

Design and Implement a learner centered curriculum

Involve all stakeholders in decision making process

Offer resources to Learners

Put Learner in Driver's Seat

Act on Results of Measured Outcomes

Be flexible in what we offer to Learners

Insure Accountability of all Participants in the Learning Process

Respect individuals and treat people as individuals

Establish levels of excellence

Measure your outcomes

Decentralize learning process

Respect and be open to different learning styles

General awareness of what everyone does (right place to send people)

Focus on outcomes

Interaction between departments

Assure recognition of diversity (backgrounds & learning styles) (Assimilation of style)

Determine logistical support for the learner centered curriculum

Accomplish our mission and goals

Keep technology & resources up to date

Hold learners accountable for learning

Take responsibility and recognize/utilize strengths

Participation in orientation process (new 8-7-03)

VII. Review of Upcoming meetings

Purpose of meeting on 8-14-03

Establish relationship between personnel and functions listed under general themes.

Outcomes

Roadmap (patterns) showing relationships

VIII. Upcoming meetings are as follows:

August 14th

August 21st

August 21st

September 4th

September 11th

September 18 (presentation of results)

IX Review/Approval of Meeting Minutes

The minutes of 7-17-03 was motioned for approval by Dr. Sukys, seconded by Dr. Grant, and unanimously accepted.

The minutes of 7-24-03 was motioned for approval by Dr. Sukys, seconded by Bob Lewis and unanimously accepted.

X. Meeting Adjourned at 5:00