

12/1/05 –

# Initial Teaching Learning Technology Roundtable (TLTR) Organizational Meeting Minutes

Recorder/Facilitator: Mike Renock-Welker

After discussion on the nature of TLTR, we brainstormed on three main areas:

## I. Membership - Current:

- Ken Ekegren
- Carmen Morrison
- Cindy Freeman
- Chuck Stickleman
- Lew Milner
- Katie Danielson
- Denise Hendershott
- Lynn Damberger
- Terry Coleman
- Mike Renock-Welker

Suggested Other Representatives:

- SSC, Library, Faculty Caucus, Staff Caucus & MAC

Action Item: Mrw will contact suggested areas to ask for representatives to the group.

## II. Issues for Group to Address

- Determine what resources available from our membership in national TLT organization?
- Serve as a matchmaker for faculty to choose "the right tool for the right job" with technology
- Create awareness of what technology resources are available to faculty
- Raise the awareness that not all students or faculty can /will be appropriate to use all technologies
- Encourage **\*effective\*** utilization of technology (via capturing data - via student assessments/surveys & possibly FYE?)
- Disseminate/Share experiences with use of technology (Best Practices internally as well as nationally as well as unsuccessful practices so we can learn from them)
- Professional Development of effective faculty technology skills
- Establish and coordinate user advisory/best practice groups on specific topics: Powerpoint, Blackboard, Simulations, DL (ad hoc DL Team in place), Smart Classrooms & Video
- Use of time-saving technology aids to help faculty prep classes
- Digital Copyright fair use awareness

## III. Possible Methods/Ideas to Pursue Issues

- Brown Bag Lunches
- Departmental-level training/Discussion (mini-round tables?)
- Retreats
- Workshops
- Demos/Showcases/Professional Development Day Poster sessions

- Mini-Mini Grants (<\$1000?)
- Creative contest (Tech newbie of the year, What I do with a Smart classroom essay?)
- Promote Instructional Technologist & IT Services
- Establish a technology resource library (books, cds, etc)
- Identify relevant magazine subscriptions and rotate among faculty lounges
- Conferences
- Develop a local "Technology Best Practices" Guide
- Internal PR/communication

### Next meeting:

Re-evaluate results of brain-storming session listed here, prioritize and develop short and long term goals & an action plan to achieve them. Mrw will float some tentative meeting days/times for early Winter quarter shortly.