

Strategic Initiative Action Plan for: Certification & Licensure

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| <p>Action Plan Team Members: Janet Boeckman, Bill Miller, Chris Barker, Judith Sturgill</p> | <p>Date: March 17, 2011 For FY: 2012</p> | <p>The strategic focus for this strategic initiative is: Enhancing Quality Through Continuous Improvement</p> <hr/> <p>The AQIP Category this strategic initiative best aligns with is: Planning Continuous Improvement</p> |
| <p>List Outcomes (results to be achieved) over the life of this initiative:</p> <p>List of certifications and licensures that are currently incorporated in the curricula.</p> <p>Review of national and state recognized certifications and licensures that could be incorporated into the curricula.</p> <p>Pursuit of possible certifications and licensure.</p> | <p>List Milestones* (outputs which indicate progress in completing action plan) for:</p> <ul style="list-style-type: none"> • Year 1 <p>Listing of certifications and licensures currently incorporated in the curricula.</p> <ul style="list-style-type: none"> ➤ Health Sciences: <ul style="list-style-type: none"> Registered Nursing licensure; Licensed Practical Nurse certification; Registered Respiratory Therapist licensure; Physical Therapy Assistant licensure; Occupational Therapy Assistant licensure; Registered Radiological Technologist licensure; ➤ Early Childhood: <ul style="list-style-type: none"> Pre-kindergarten certificate ➤ Criminal Justice: <ul style="list-style-type: none"> Private Security Certification; Police Officer Certification ➤ Paralegal: <ul style="list-style-type: none"> National Association of Legal Assistants <p>Listing of certifications and licensures that could be incorporated.</p> <ul style="list-style-type: none"> ➤ Health Sciences: <ul style="list-style-type: none"> Radiology – General Machine X-ray Operator (GXMO) licensure available after completing the 1st. year of the program Respiratory – Limited permit to perform respiratory care functions under Supervision of licensed RT after 1st year of the program ➤ Industrial Technology: <ul style="list-style-type: none"> National Institute for Metalworking Skills ➤ Early Childhood Education: <ul style="list-style-type: none"> Infant & Toddler certificate; Administrator Certificate ➤ Criminal Justice: <ul style="list-style-type: none"> Corrections Officers Academy; EMT Academy; Forestry; Fire and Medic Academies ➤ Paralegal: <ul style="list-style-type: none"> American Bar Association | |

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| | <p style="text-align: center;">Accounting</p> <p><i>Evaluate certification potential in-Accounting bookkeeping certificate, fraud examiner and IRS Enrolled Agent certifications.</i></p> <p style="text-align: center;">Business Management</p> <p><i>Evaluate potential certifications in Quality Management and Purchasing.</i></p> <ul style="list-style-type: none"> • Year 2 <i>Incorporate selected certifications and licensures into program curriculum.</i> <p><i>* Milestones after Year 1 may need "To Be Determined" if significant planning is required in Year 1.</i></p> |
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Describe how this strategic initiative aligns with its strategic focus:
 Direct match with continuous improvement initiative.

Tasks/Responsibilities/Time Frame

| <i>List of Key Tasks for Year 1</i> | <i>Who is responsible for completing?</i> | <i>When will it be completed?</i> |
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| 1. Research advisability of adding suggested certification and licensure related to employer needs. | 1. Program Chair for each department. | To be determined |
| 2. Explore cost of additional certification and licensure inclusion to the College and students. | 2. Program Chair and Academic Dean. | To be determined |
| 3. Review additional faculty education/training to implement. | 3. Program Chair, Academic Dean & faculty. | |

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Action Plan Budget (Resource Requirements after Year 1 may need "To Be Determined" if significant planning is required in Year 1.)

| New Resources Required (List and explain why new resources are required) | Sources of Existing Resources (List by source including reallocation of resources – explain;) | Net New Resources Required (New resources less resources available from Sources) |
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| <i>For Year 1: None projected</i> | <i>For Year 1: None projected</i> | <i>For Year 1: None projected</i> |
| <i>For Year 2: To be determined</i> | <i>For Year 2: To be determined</i> | <i>For Year 2: To be determined</i> |
| <i>For Year 3: To be determined</i> | <i>For Year 3: To be determined</i> | <i>For Year 3: To be determined</i> |

Action Plan Information/Metrics Requirements (Information/Metrics Requirements after Year 1 may need "To Be Determined" if significant planning is required in Year 1.)

| Information Required from IT/IR to Effectively Carry Out the Milestones and Key Tasks (List the items of information required and why) | Date Needed |
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| <i>For Year 1:</i> | |
| <i>For Year 2: To be determined</i> | |
| <i>For Year 3: To be determined</i> | |
| Metrics Required from IT/IR to Effectively to Measure the Outcomes of the Action Plan (List the items of information required and why) | Do these metrics align with Means Metrics and the relevant ENDS metrics? Explain. Date Needed |

Use additional pages for outcomes, milestones, tasks or budget as necessary