

North Central State College

PLANNING ADVISORY COUNCIL

Meeting Minutes

Tuesday, May 5, 2009

Rm. 149-F

Members :

Ken Ekegren	Kate Peresie	Don Plotts (ex-officio)
Betty Wells	Ken McCreight	Gail DalPian
Teri Brannum	Brad McCormack	Tom Prendergast (ex-officio)
Sheila Campbell	Karen Reed	Beth Franz
Mark Monnes	Peg Moir	Stephanie Kreisher
Margaret Puckett	Sharon Perry	Jim Hull
Beth Price		

1. Approval of outstanding minutes by general consensus.
2. Brad McCormack next reported on the Budget Subcommittee's updates for the budget. Right now the State looks at having an approx \$600-900 million deficit for FY'09. The State is considering the use of the Rainy Day Fund to balance this year's budget.
3. Kate Peresie requested that the following corrections be made to the December 2008 Final Strategic Initiative Report for Core Learning Outcomes.
 - SCCE is administered every 3 years
 - The Culture and Community assessment was not piloted at this time
 - Graduate Survey was sent including new information requested by the Assessment Committee
 - CSSE was administered but no data captured for CLO.Ken Ekegren will e-mail the report to Kate Peresie and she will make the corrections.
4. Kate Peresie reported that it is time to update the Systems Portfolio for AQIP. The first feedback was submitted in 11/2007. The second feedback was submitted in 2/2008. The next feedback should be submitted by July/August. It consists of 9 questions, each referring to a section of the portfolio. Team leaders will be asked to update their respective sections. The Portfolio is sent to AQIP every 4 years, and is next due 2011/2012. Team members will meet before the final submission to assure minimal redundancy. A suggestion was made to remove old information when updating new information but archive a copy each year so changes can be tracked for future reference. The PAC supported the suggestion to post the report on the web. Kate Peresie reported that the Higher Learning Commission is revising pathways to accreditation. NC State's participation in AQIP will prepare us well for this new procedure.

Kate Peresie next reported that the action project, "Implementing a Strategic Planning Process" is due to retire fall-2009. Tom Prendergast will send the strategic planning model to PAC members so that the group can evaluate PAC by its standards. Ken Ekegren stated that these evaluations have been done already and just need to be put into writing at this time.

Kate Peresie next reported on the retirement of the "Improving Developmental Education" due fall-2009. Peg Moir will submit this recommendation to AQIP.

Kate Peresie next suggested extending the “Valuing Adjunct Faculty” project an extra year. Stephanie Kreisher tracked results of the adjunct that attended trainings and used the mentoring process vs. adjunct who did not. The adjunct who participated reported higher scores of student success. This data was presented at the higher learning commission. Brad McCormack indicated that there was money allocated in the budget to continue this project. Some concerns were voiced that some students are still not prepared for the next course level after completing developmental courses. PAC agreed with continuing the project.

Kate Peresie stated that there will be a Training System Portfolio workshop presented by Steve Spanghel at the Ohio AQIP Coalition meeting in October in Columbus.

Kate Peresie finished the AQIP status report by saying that the Strategic Professional Development and Integrating AQIP Processes projects had both been posted with the Higher Learning Commission. PAC recommended posting this to the web.

5. Ken Ekegren next asked team leaders for their reports on Task Statements:

- a. Peg Moir stated that she is waiting on information from Gates/Perkins. She learned from Brad McCormack that \$50,000 for Achieving the Dream is already in the institutional budget.
- b. Betty Wells stated that the committee is looking at forecasting models for enrollment as well as the purchase of related software. They are also looking into the possibility of Datatel having something compatible.

Betty Wells reported that Ross Justice is developing an Entrepreneurial Program to be implemented for both students and the College’s use. Investment information is currently being collected and tracking procedures are being explored.

Betty Wells reported that fall quarter enrolled over 25 students from Veteran’s Outreach measures. This is part of the University System of Ohio and results in no cost impact at this time.

Betty Wells reported that Margaret Puckett is spearheading the Diversity Initiative. Tom Prendergast is working on producing some data from the CSSE that will be useful in this project. A dollar amount should be determined prior to May 19th so it can be included in the budget.

Jim Hull reported that the Workforce and Continuing Education Project is on hold at the moment. No new developments for the area of health education.

6. Ken Ekegren announced that the next meeting is set for May 19, 2009 at 3:00 p.m. in room 149-F.

Respectfully Submitted: Teri Brannum