

North Central State College

PLANNING ADVISORY COUNCIL

Meeting Minutes

Tuesday, March 3, 2009

Rm. 149-F

Members Present: Ken Ekegren Jim Hull Sheila Campbell
 Betty Wells Sharon Perry Brad McCormack
 Teri Brannum Beth Price Peg Moir

Members Excused: Ken McCreight Bruce Sliney Stephanie Kreisher
 Mark Monnes Tom Prendergast

Guests Present: Don Plotts Steve Williams

Ken Ekegren greeted all present and called the meeting to order at 3:15 p.m. He then asked for corrections to the minutes of February 17, 2009 - none given - minutes were approved by general consensus.

Brad McCormack offered a budget committee report:

- a. He stated that President Plotts and he were finished meeting with groups of employees and receiving their suggestions to reduce college costs. Steve Williams will have a report ready tomorrow compiling all of these suggestions.
- b. The budget sub-committee will be comprised of the same members as last year and is ready to begin its task.

Don Plotts reviewed with the committee the newly developed Annual Report that will be presented to the Board of Trustees and then to the public. He added that the budget sub-committee's data will be included in next year's Annual Report.

Ken Ekegren began a discussion on how to bring AQIP under the direction of the PAC.

- a. Don Plotts stated that he envisions the PAC as the larger umbrella forming the strategic plan of the College. Now that the pilot year is over, the PAC must develop a process to communicate PAC activities with the rest of the college community. He reported that the Board of Trustees was well pleased with the strategic initiatives for 2009 submitted by the PAC. The Board advises the PAC to move ahead with the action plans at this point.
- b. Ken Ekegren reported that Kate Peresie has asked that the PAC become the steering committee for AQIP activities. The current AQIP steering committee has completed its task and is ready to be incorporated into the PAC and continue from there.
- c. Peg Moir agreed that AQIP should now become a unit of the PAC.

- d. Ken Ekegren added that Kate Peresie would like to clarify that the Core Learning Outcomes are not an AQIP action. The two are not connected.
- e. Jim Hull added that the PAC will have to decide whether to become a review board over the action plans for AQIP as the steering committee or to become the overseer of a steering committee created through the PAC. He added that multiple groups, such as AQIP, Assessment, Achieving the Dream, etc., on campus are working on the same projects in some capacity. The PAC should consider being an umbrella to these as sub-groups with a liaison from each sub-group reporting back to the PAC.

Sharon Perry added that the PAC must consider who will be directing these activities. She added that the PAC should discuss accreditation and how it fits into the strategic plan.

Beth Price inquired about the options of the PAC. Don Plotts replied that one possibility would be to use a sub-committee. He then asked about the method for the college community groups such as faculty and staff caucuses to receive a report from the PAC and then to return feedback to the PAC. He added that the PAC has now established another purpose: How can the PAC get participation from all college community groups?

Ken Ekegren asked for the committee to discuss the PAC's methods for receiving feedback about the success of the strategic initiatives established for 2009. Jim Hull added that right now he does not observe input filtering back to the PAC. Ken Ekegren asked the committee if the PAC had been too detailed when establishing the strategic initiatives. Peg Moir replied that the PAC should focus on a few major goals to be accomplished and centralize them. Betty Wells explained that she believes the PAC to be the body to identify the initial visions while the other committees, under the umbrella of the PAC, filter feedback on these for the PAC to link them to the Board goals. Beth Price added that she sees the two driving forces for this institution as the PAC and AQIP.

Peg Moir expressed concern about the PAC committee membership. At this point the PAC probably needs to reassess who needs to be represented on the PAC before assigning coordinators and recorders to the strategic initiatives. Ken Ekegren asked all members to think about this before the next meeting.

Teri Brannum stated that the college community needs to be reminded that PAC meetings are open. However, if anyone has an issue for the committee they need to contact Ken Ekegren to be put on the agenda.

Meeting was adjourned at 4:00 p.m.

Respectfully submitted by: Kathy Emmer