

North Central State College

PLANNING ADVISORY COUNCIL

Meeting Minutes

Tuesday, February 17, 2009

Rm. 149-F

Members Present: Ken Ekegren Jim Hull Bruce Sliney
 Mark Monnes Tom Prendergast Sheila Campbell
 Betty Wells Stephanie Kreisher Sharon Perry
 Brad McCormack Teri Brannum

Members Excused: Ken McCreight Peg Moir Bob Robbins
 Beth Price

Ken Ekegren greeted all present and called the meeting to order at 3:10 p.m. He then asked for corrections to the minutes of February 3, 2009 - none given - minutes were approved by general consensus.

Brad McCormack offered a budget committee report:

- a. He stated that President Plotts and he met with approximately 25 groups of employees. Steve Williams is in the process of compiling the feedback of all of the suggestions made at the meetings to reduce costs.
- b. This Friday, February 20th, Brad McCormack will attend a meeting to ascertain how the upcoming stimulus package will affect colleges.
- c. The Insurance Review Committee reports that because of employees' cooperation last year, health care insurance costs would result in a 5% reduction for this year.
- d. This is the time of year when the college needs to begin thinking about enrollment projections.
- e. The budget sub-committee needs to meet prior to the end of the month.

Ken Ekegren asked committee members to review with him at this meeting the *FINAL DRAFT* of the Strategic Initiatives Report for 2008 as well as the Strategic Initiatives for 2009 Report being submitted for approval. Both reports will be presented to the Board of Trustees at their next meeting:

- a. Title and capacity of membership was verified for each committee member.
- b. Status and timeline of initiatives were verified by members.
- c. Initiatives (list below) were compared against Board objectives (list below) to ensure that all were met.
 1. Strategic Initiative #1 satisfied Board Objectives: #1, #5, and #7.
 2. Strategic Initiative #2 satisfied Board Objectives: #1, #2, #3, #5, and #6
 3. Strategic Initiative #3 satisfied Board Objectives: #2, #4, #5, #6, and #7
 4. Strategic Initiative #4 satisfied Board Objectives: #2, #3, and #5
 5. Strategic Initiative #5 satisfied Board Objectives: #1, #2, and #4

Strategic Initiatives - 2008
1. Enrollment Development
2. Achieving the Dream
3. Workforce/Economic Development
4. Core Learning Outcomes
5. Enhancement of Health Care Education

Board of Trustees - Objectives
1. Maximize Student Access
2. Guarantee Quality Education
3. Guide Toward Educational Success
4. Workforce Development
5. Resource Development
6. Community Resource
7. Community Input

- d. Discussion resulting in changes made to PAC Executive Summary verbiage:
1. Initiative #3 to include “RIG completed and recommendations made.”
 2. Initiative #5 to include “Approval received from OBR for Associate of Applied Sciences Degree” and “Associate of Occupational Therapist Assistant Degree approved by OBR and under development.”
 4. New Initiatives for 2009:
 - a. Enrollment Development (ongoing from 2008, proposed for 2009)
 - b. Achieving the Dream (ongoing from 2008, proposed for 2009)
 - c. Workforce/Economic Development (ongoing from 2008, proposed for 2009)
 - d. Academic Quality Initiative (continuation of Core Learning Outcomes and the following Assessment Plans to be implemented, proposed for 2009)
 - e. Diversity Initiative (new initiative, proposed for 2009)
 3. Diversity Initiative (*New Initiative for 2009*), to include the following items:
 - a. “Development, recruitment, and retention of diverse faculty/staff.”
 - b. “Recruitment and retention of diverse student body.”

Ken Ekegren initiated conversation to include Kate Peresie at future meetings with input from AQIP. Tom Prendergast added that AQIP’s big focus at this time is *valuing people*. Terri Brannum added that Kate Peresie should be invited at the appropriate times as the input is valuable, but would not be needed at every meeting. Bruce Sliney commented that projects should come from the initiatives, and not operate in separate vacuums and so interaction with other committee chairs is important. Ken Ekegren concluded that the committee would not need to expand membership at this time, but would invite chairs from other committees to give presentations in the future.

Ken Ekegren reported that the next meeting would be held on March 3, 2009. The Board of Trustees reaction to the submitted reports would be discussed. Coordinators and Recorders would be assigned to each initiative for 2009.

Meeting was adjourned at 4:15 p.m.

Respectfully submitted by: Kathy Emmer