

Manager's Advisory Council – North Central State College
November 8, 2007 at 3:15 p.m. in 92C – Fallerius

Present – Tom Prendergast, Terry Coleman, Mark Collins, Tom Kluding, Doris Smith, Michelle Barber, Doug Hanuscin

Presiding Chair – Tom Prendergast

Recording Secretary – Doug Hanuscin

1. October 11, 2007 meeting minutes approved.
2. Need two MAC representatives to be on the Student Conduct Board beginning Winter 2008. Terry Coleman and Doug Hanuscin to represent MAC.
3. October BOT Meeting Report (D. Hanuscin)
 - a. Edie Humphrey nominated for OACC Excellence Award.
 - b. Steve Stone of Ashland to resubmit paperwork to be considered for Board seat. Matt Smith and Nathan Ujvari approved for re-nomination. Bud Vetterer leaving Board at end of year.
 - c. Shared Services agreement review to begin soon.
 - d. Employee Appreciation dinner to be held on 12/1/07.
 - e. Head count down 1.4% and FTE up 1.4 % for Fall.
 - f. NCSC Foundation member, Debbie Adams, to facilitate meeting to discuss alternative options to Rock-N-Ribs.
4. PAC Report (Tom Prendergast)
 - a. PAC Chair, Ken Ekegren, is in the process of preparing summary report of PAC activities for President and Board of Trustees. Will look at strategic initiatives and determine if any need added or removed. President to provide updated list sometime in December based on feedback from PAC.
 - b. Enrollment committee report: Comments have been made about the lack of progress with enrollment. The committee will look at performance gaps for opportunities to improve, such as converting registrations. Some items may require a change in philosophy i.e. charging an application fee. A market study needs to be done to see where students are coming from. There has been a great deal of discussion regarding enrollment but we need to do something about it.
5. Perkins Grant (Tom Kluding)
 - a. Tom spoke in detail about the Perkins grant and provided information regarding “Guide for Perkins IV Five-Year State Plan (Draft #2), Indicators of Performance.”

7. Group Sharing

- a. Tom Prendergast – for the Spring Professional Development day, consider a presentation on financial planning. This would be helpful for some as a result of the conversion of the payroll system from a paid-to-date to an arrears system. Jay Jacquet does a 1-hour financial training course at the College and perhaps he could present on the topic.

Meeting adjourned at 4:15 PM