

# **Manager's Advisory Council - North Central State College**

May 10, 2007 at 3:15 p.m. in 92B- Fallerius

**Present:** Michelle Barber, Terry Coleman, Mark Collins, Brooke Henwood, Jim Hull, Tom Kluding, Lori McKee, Mark Monnes, Tom Prendergast, Bev Walker

**Recording Secretary:** Janet Boeckman

1. Approval of April Minutes: the minutes were approved as written.
2. April Board of Trustees Report – No report; no one was present who had attended the meeting.
3. Handouts from Doug Hanusin: entitled “Do’s and Don’ts of Management Rights & Constraints During Organizing Drive” and “Union Awareness & Mandatory Union-Free Status”. Contact Doug with any questions.
4. Emergency procedures handbook: Dean Schaad discussed the governor’s task force that has been formed to focus on prevention, response, communication and resources related to emergency issues on campus. The report from the task force is due in August 2007. Discussion followed regarding emergency plans already in effect on campus and the possible formation of a crises team. Additional members for the Safety Committee are always welcome.
5. Budget Update: Mark Monnes shared that the following recommendations will be presented to the Board at the next meeting. 1) the second half of the compensation increase will go into effect; 2) 3% wage increase plus \$500.00. An adjunct raise of \$2.00 an hour is being suggested as well as hiring an Early Childhood faculty member and a web master. The PAC is also initiating an enrollment development plan with an increase of 6-8% projected  
An Associate of Arts degree may be offered soon
6. Vice Chair Nomination: Jim Hull moved that Tom Prendergast fill the position of Vice Chair, seconded by Terry Coleman, passed by unanimous approval. Mark Collins asked if the Chairs are being represented on any committee? This question will be taken to the President’s Staff.
7. Individual/Department Sharing:
  - Terry Coleman announced that Ben Roundtree is the new Dean of Technology and Workforce. He will begin June 4. His wife is CEO of finance at MedCentral.
  - Tom Kluding stated that he has completed one year at NCSC and he wanted to thank the group for all their support and help during the year.
  - Mark Collins reported that the kitchen is now completed at Kehoe. We will be using the Brown Derby Road House as exclusive caterer at Kehoe.

- Brooke Henwood reported that the federal review of the CDC will occur in June. She also shared information about the Ohio Network of Care.
- Dean Schaad discussed Governor Strickland's restriction on food that is served at government functions.
- Jim Hull announced that the College is discontinuing the Massage Therapy Program due to low enrollment. The HSPS area is in need of Biology instructors.
- Janet Boeckman announced two nursing faculty resignations. Joyce Hunt is retiring after winter quarter 2008; Rebecca Wagner has taken a position at Nazarene College and is resigning June 11, 2007.
- Tom Predergast discussed the TANF grant that the College may be receiving and the internships that will be offered to clients.

The meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Janet Boeckman  
Director of Nursing Programs  
North Central State College