

MAC Minutes
September 12, 2006

Present: Janet Boeckman, Mark Collins, Nikia Fletcher, Kim German, Doug Hanuscin, Tom Kluding, Mark Monnes, Dean Schaad

Minutes: Since a quorum was not present no action was take on the August 10, 2006 minutes.

Building Keys: Schaad reported that an exceptional number of building keys are issued each year, particularly to adjunct faculty and part time employees. Issues of security, key retrieval, etc. need to be addressed. Schaad requested that supervisors attempted to limit the number of key request wherever possible. This issue will be discussed at next months meeting when there are more academic administrators present.

Absenteeism/Tardiness: Schaad asked for clarification regarding the reporting of tardiness on time sheets. Hanuscin explained the policy and procedure used regarding tardiness/payroll implications. All present were in agreement that this issue was being handled consistently.

Individual/Department Sharing:

Schaad gave an update on the Kehoe Center kitchen renovation, and the Kee Hall roof project.

German reported that the CDC is working on its Early Head Start review for 2007.

Boeckman reported that the AD Nursing program has hired a new faculty member to replace Carolyn Kaple. She also reported that the fall senior class is the largest ever with over 100 students.

Hanuscin reported that the recommended changes, made by the MAC, regarding the Tuition Remission Policy proposal for Adjunct Faculty were not approved by the President's Staff and will remain as is; the recommended changes to the Tuition Remission Policy for Permanent Part Time Employees were approved and will go into effect Winter quarter 2007. He further reported that the changes to the Tuition Reimbursement Policy have not yet been finalized. Also, Toys R Us has offered to have a special NC State holiday shopping day for employees and students in November. More information will be coming.

Fletcher reported on recent recruitment activities for fall quarter and that activities are also underway for the winter quarter.

Collins gave an update on activities at the Kehoe Center. Bookings are already being made for 2008.

Monnes reported that today was the final day for fall quarter payment before wipeout. He also reported that the college will be reviewing new software presentation over the next two weeks.

Next meeting Thursday, Oct. 12, 2006
Respectfully submitted,
Mark T. Collins