

North Central State College Manager's Advisory Council

Meeting Minutes for November 9, 2006

Present: J. Boeckman, T. Mecurio, M. Monnes, M. Collins, B. Sliney, N. Fletcher, B. Henwood, J. Jacquet, L. Milner, B. Walker

Minutes of the October meeting were approved, following a motion by B. Henwood. B. Sliney, second.

A report on the October Board of Trustees meeting was provided by B. Henwood and included the following highlights:

- No surprises are anticipated from the Audit and B. Miller should have the final report at the January meeting.
- B. McCormack expects to have a recommendation for the new provider of the administrative system by the December meeting.
- B. Miller announced that he will resign from his current position, effective July 31st and return to teaching fall quarter. B. McCormack will be attending Board meetings and attending professional development in order for him to step into the role.
- Kee Hall renovations should occur between March and June.
- Dr. Abrams shared the strategic planning progress and the role of the Board.
- D. Plotts shared updates on the advanced manufacturing grant.
- Dr. Abrams shared the current recommendations of the Ohio Workforce Education and Training Advisory Council.
- *Other Revenues* line item was clarified to include cost reimbursement from grants, tech prep reimbursement, investment income and a MedCentral faculty position, which L. Milner clarified as D. Ford's position.
- N. Ujvari reported on his attendance at a community college leadership conference, where he received good information about evaluations of the Board and President. Information about diversity has been shared with admissions, President's staff and the AtD core team.
- Dr. Ressallat was honored for his 30 years of Board service and a nominating committee will present a slate of officers for election at the December meeting.
- B. Wells shared achievements of K. Stoner and N. Workman in Institutional Advancement.

B. Price was nominated to represent MAC on the Strategic Planning Advisory Council. B. Price was selected, following a motion by M. Collins. N. Fletcher, second.

B. Walker explained the systems portfolio process for AQIP. Three groups of 3-4 MAC members will work together to select the priority questions in each category to be answered in-depth in the portfolio. Reports are due to B. Walker by the 29th. Teams are:

Category 1-3 L. Milner, J. Boeckman, J. Jacquet, T. Coleman

Category 4-6 B. Henwood, N. Fletcher, M. Collins

Category 7-9 B. Price, M. Monnes, T. Mecurio

Once the AQIP steering committee selects questions based on input from MAC and caucuses, teams will work on answering the questions. MAC selected several individuals within each category whom we would recommend as process experts on the topic. B. Walker will forward these recommendations.

L Milner shared that Dr. Bushner has preliminary proposals for new programs

J. Boeckman shared that the ADN program is being evaluated for curriculum revisions.

J. Jacquet announced that a curriculum revision is in process for business management as well as plans to provide more uniformity in certificate hours.

T. Mecurio announced further plans to gather input into the administrative software options.

B. Sliney spoke of the *Transfer Assurance Guides*, in which 6,500 courses statewide are being evaluated for transferability. The process should be completed in December. B. Sliney also shared that we're looking to keep post secondary enrollment numbers consistent, although there are still questions for private schools due to the state process. Ohio is also developing articulation numbers to ease transferability and electronic transcripts will soon be in place.

B. Walker said that staff is keeping up with mandatory placement needs. Discussions will begin soon about "orientation" by another name (possibly to include "jump start").

Meeting adjourned following a motion by J. Boeckman. J. Jacquet, second.

Respectfully Submitted,

Brooke Henwood