

MAC Minutes  
August 10, 2006

Present: Michele Barber, Mark Collins, Carol Easley, Doug Hanuscin, Brooke Henwood, Jay Jacquette, Lori Mckee, Brad McCormack, Lew Milner, Mark Monnes, Tom Prendergast, Beth Price, Doris Smith, Bev Walker

1. Don Plotts presented information on:
  - a. "Project Search" a joint project between NCSC, OSU-M, Newhope, and the Rehab Center.
  - b. New Outreach Centers in Bucyrus and Ashland
  - c. PLATO Lab
  - d. Success Unlimited
  - e. ABLE
2. Minutes: Walker moved to approve June minutes. Milner 2<sup>nd</sup>. Motion carried
3. Board of Trustees Report: Price reported FY 07 budget approved by the Board
4. Vacation vs Unpaid time off: Hanuscin advised members of the MAC to keep an eye on vacation requests that may exceed employees accrued vacation hours. Managers may request individual accruals for those they believe may be getting close. Employees need to be aware they cannot take more time off than what they have accrued.
5. TLTR Certificate Program: McCormack reported on the Teaching and Learning Technical Roundtable proposed certificate programs. The include Pagemaster, Basic TLT Certificate, Intermediate TLT Certificate, advanced TLT Certificate.
6. Dress Code: Henwood reported that changes suggested by Staff Caucus were sent to President's Staff.
7. Tuition Reimbursement: Staff and Faculty like per credit hour amount. Discussion followed
8. Individual/Departmental Sharing:
  - a. Lori & Michelle discussed implementing drop out date for students if they have a summer balance they will be wiped out for the fall.
  - b. Mark Collins presented changes at the Kehoe Center including renovation project, Tech Prep and College NOW moved to 4<sup>th</sup> floor
  - c. Doris explained that they are working on getting people financial aid for Fall.
  - d. Carol announced the following:
    - i. New Chairs of departments
    - ii. Grant written to RCJFS for TANF monies
    - iii. ALOFT
    - iv. Outreach Centers
    - v. Ed to Go
    - vi. Agreement with OSU for articulation for education degree
    - vii. Moving more physics labs to Shelby for Winter Quarter
  - e. Bev announced:
    - i. that there will be off-site COMPASS assessments
    - ii. Possible on-line NET and HOBET

- iii. Having faculty tutor training
- iv. Sondra Luckie has a new assistant
- v. Having a calling campaign for enrollment
- f. Brad stated that I/T in investigating process for a system conversion. He is predicting that HR & Finance will happen in Fall 07 with completion of all systems in Winter 08.
- g. Lew informed us that the Deans are putting together training packets for Program directors

Next meeting Tuesday, September 12, 2006

Respectfully submitted,  
Beth Price