

NORTH CENTRAL STATE COLLEGE
COURSE SYLLABUS
2009-2010

- A. Course Number and Title: CRJ 111 – Criminal Justice Photography
- B. Academic Division: Health and Public Service
- C. Department: Public Service
Program: Criminal Justice
- D. Lecture Hours: 1
- E. Lab Hours: 2
- F. Credit Hours: 2
- G. Prerequisites: None.
- H. Course Description from Catalog:

This course will be directed towards small evidence photography, crime scene photography, surveillance photography, accident investigation, and legal aspects. This will include use of 35 mm, digital and video cameras. All equipment (other than photo paper) is furnished by the CJ Department.

- I. Textbook(s): None
- J. Workbook(s) and/or Lab Manual(s): None

K. Purpose of Course:

To develop in each student the familiarization of the fundamentals of the photographic process directed towards small evidence, accident / crime scenes, and surveillance photography.

L. Supplies Needed: The school will supply all necessary equipment.M. Course Outcomes and Assessment Methods:

The following Core Learning Outcomes are addressed in this course:

Core Learning Outcome	
Communication – Written	Outcomes #4-11
Communication – Speech	
Culture and Community	
Critical Thinking	Outcomes #1-11
Computer Literacy	Outcomes #1-11
Computation	Outcomes #1, 4, 5, 6, 7, 8, 10

Upon completion of this course each student must demonstrate through the following series of photographs:	Methods for Assessment
1. A review of the Digital SLR camera system: controls and manipulative features; ASA/ISO applications, exposure controls; and flash operations, and use. (2 Free shooting assignments).	1. Exam, in-class discussion, practical demonstration, and lab projects.
2. A review of video cameras, their functions, application, and use.	2. Exam, group projects, in-class discussion, practical demonstration, and lab projects
3. How to use both types of cameras in relationship to criminal justice functions.	3. Exam and in-class discussion.
4. Full understanding of the Bracketing process, and purpose of this type of technique.	4. In-class discussion, practical demonstration, and lab projects.
5. Close-up photo techniques of small evidence.	5. In-class discussion, practical demonstration, and lab projects.
6. Close-up photo techniques of mock accident investigation.	6. In-class discussion, practical demonstration, and lab projects.
7. How to conduct a mock surveillance exercise.	7. In-class discussion, group projects, practical demonstration, and lab projects.

Upon completion of this course each student must demonstrate through the following series of photographs:	Methods for Assessment
8. A crime scene exercise that will have to be presented as a team assignment.	8. In-class discussion, group projects, practical demonstration, and lab projects.
9. The four general uses / applications of photography in law enforcement.	9. Exam and in-class discussion.
10. Identify ASO / ISO classifications and their general applications.	10. Exam and in-class discussion.
11. List and describe the four ranges of photographs included in a complete photographic record of a mock crime scene.	11. Exam and in-class discussion.

N. Course Content:

1. Type of cameras.
2. Basic camera controls and functions.
3. Shutter speed.
4. F/stop / aperture.
5. Lens.
6. Focal lengths.
7. Exposure controls.
8. Bracketing exposure techniques.
9. Accident photography.
10. Surveillance photography.
11. Evidence photography.
12. Crime scene photography.

O. Planned Activities: Lecture, demonstrations, films, labs, and field trip.

P. Grading and Testing:

Grading Scale:

100-95	A	79-77	C
94-92	A-	76-72	C-
91-89	B+	73-71	D+
88-86	B	70-68	D
85-83	B-	67-65	D-
82-80	C+	64-Below	F

Mid-term	25%
Final	25%
<u>Lab assignments</u>	<u>50%</u>
	100%

Q. Attendance Requirements:

All students are required to attend all scheduled classes and examinations. Each faculty member has the right to establish regulations regarding attendance that he/she considers necessary for successful study.

Students who do not attend classes may be administratively withdrawn from those classes. However, failure to attend classes does not constitute withdrawal, and students are expected to process a formal withdrawal through the Student Records.

R. Other Specific Guidelines or Requirements: None

S. Statement on Disabilities:

Any student who requires reasonable accommodations related to a disability should inform the course instructor and the Specialized Supportive Services (room 138 in Kee Hall; phone 419-755-4727).

T. Statement on Withdrawals:

As a student, you are expected to attend class. If you are unable or choose not to attend class, you need to officially drop the class. You may do this up to the end of the eighth week during a regular eleven-week quarter, and up to the end of the fifth week during an eight-week term (Classes not following an eight or eleven-week schedule have different withdrawal and refund dates. Contact the Student Records Office for applicable dates). The last day to officially drop a class is posted on the college website, www.ncstatecollege.edu under the academic calendar heading, is also available at the Student Records Office in Kee Hall, and is published in the college's catalog. If you registered for classes in the Student Success Center, you should return there to officially withdraw from any classes. All other students should go to the Student Records Office to process their withdrawal from any class.

If you choose to walk away from your class without officially withdrawing from it, the faculty member teaching the class must grade your classroom performance on the material available to him or her. This normally results in an "F" grade. An "F" grade can lower your grade point average considerably, depending on the total credits accumulated.

U. Statement of Academic Dishonesty/Plagiarism/Copyright Infringement:

It is the position of the College that the responsibility for academic honesty is that of the student. It is expected that the student's work will be the product of his/her own efforts unless the student clearly indicates otherwise. Academic honesty is an important element of mature, responsible learning.

Dishonest scholarly practices include but are not limited to appropriating, in whatever form, another's work and submitting it as one's own (known as Plagiarism), intentionally falsifying information, or taking another's ideas with the intention of passing these ideas off as one's own (also known as Plagiarism).

In addition, cases of academic dishonesty may involve photocopied materials. Materials used may fall under the copyright Act. Violations of said Act may subject the user and/or the College to sanctions. If you have questions whether a particular use is in violation of the Act, please contact the office of the Vice President for Learning.

V. Classroom Expectations:

All students are expected to demonstrate professional behavior and use language appropriate for the classroom learning experience.