



## How to Access Your NC State Blackboard Course Sites



To access your class' Blackboard course site, **you will need a computer with access to the Internet.** See the back page for campus computer labs on campus and free Internet access through local libraries.

1. Open up Internet Explorer or another web browser.
2. Single-left-click the blank to the right of "Address"
3. Type in **bbd.ncstatecollege.edu**



4. Hit the "Enter" key on your keyboard
5. Single left-click the "User Login" button



6. Enter Username and Password (All lowercase)  
**Username =**  
**the first 5 letters of your last name**  
**+ your first initial**  
**+ your middle initial**  
**+ 2 digit month of your birth**  
**+ 2 digit day of your birth.**  
*Example: Rene Q. Descartes, born March 31*  
*username = descartq0331*

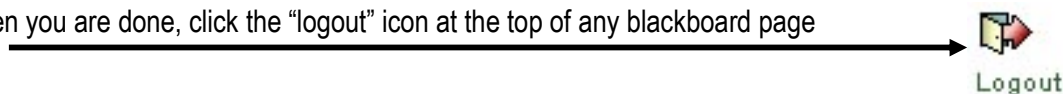
USERNAME:  
  
PASSWORD:

**Password = the last four digits of your Social Security Number.**  
*Example: Rene's SSN is 123456789 so his password would be: 6789*

7. Click the "Login" button


You will now be at your initial Blackboard page where you can access all NC State Course Sites you are enrolled in.

When you are done, click the "logout" icon at the top of any blackboard page



Logout

## Help:

<b>Live Support</b>
Monday thru Friday, 8am-5pm = IT Help Desk = <b>419.755.4734</b> After 5pm and weekends = <b>419.545.0808</b>
<b>24/7 Self-Help Resources:</b>
 Click the “ <b>Help</b> ” Icon at the top of any Blackboard page and go to the “Student” link or direct at: <b>Help</b> <a href="http://dl.ncstatecollege.edu">http://dl.ncstatecollege.edu</a>
<b>24/7 Support E-Mail</b>
<a href="mailto:dl@ncstatecollege.edu">dl@ncstatecollege.edu</a>

## NC State Internet Computer Lab Locations:

Free for all currently enrolled NCSC students. Usage must abide by NCSC network usage policy.

Location	Hours (Subject to change)	# of Computers
Bromfield Library	Mon-Thurs. 8a-8p, Fri 8a-5p, Sat. 10a-2p & Sun 2p-8p	12
Eisenhower Hall Student Union	Mon-Thurs 8a-8p & Fri 8a-3p	8
144 Fallerius	Mon-Thurs. 8a-7p Fri 8a-5p & Sat. 8a-1p	32
245B Health Sciences	Mon-Thurs 7:30a-8p Fri 7:30a-4:30p & Sat-Sun Noon-4p	20
144 Kee Hall	Mon-Thurs 8a-7:30p & Fri 8a-5p	5
133 Kehoe (Shelby)	Mon-Fri 7a-9p	12

## Free Community Public Internet Access:

Contact your local library for hours, and policies for Internet usage.

County	Library	Address	Phone
Ashland Cty.	Ashland Public Library	224 Claremont Ave., Ashland	419.289.8188
Crawford Cty.	Bucyrus Library Galion Library	200 E. Mansfield St., Bucyrus 123 N. Market St., Galion	419.562.7327 419.468.3203
Huron Cty.	Norwalk Library Willard Library	46 W. Main St., Norwalk 6 W. Emerald St., Willard	419.668.6063 419.933.8564
Knox Cty.	Main Branch	201 N. Mulberry St., Mt. Vernon	740.392.2665
Morrow Cty.	Mt. Gilead Library	41 E. High St., Mt. Gilead	419.947.5866
Richland Cty.	Main Branch	43 W. Third St., Mansfield	419.521.3100