

Self and Peer Assessment

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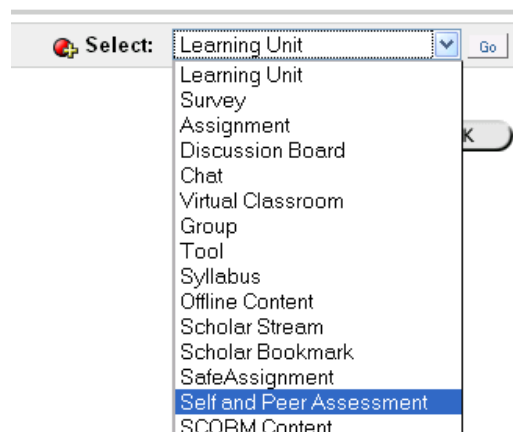
What is a “Self and Peer Assessment”?

It is a way for users to answer questions provided by the instructor, and then have others in the class (peers) and/or themselves evaluate their answers, guided by a variety of grading criteria also provided by the instructor, and each worth a specified number of points.

I. How do I setup a Self/Peer Assessment?

Note: This process will automatically create an entry in the Grade Center for this Assessment.

1. Insert a “Self or Peer Assessment” into any content area via the drop-down menu on the action bar. Then click “Go”.



2. Section 1 – New or Import

Add Self and Peer Assessment

1 Create New or Import

Create a new assessment or import a previously exported assessment.

New or Import New Import

If you haven't yet created this Self/Peer Assessment, make sure the “New” option is selected

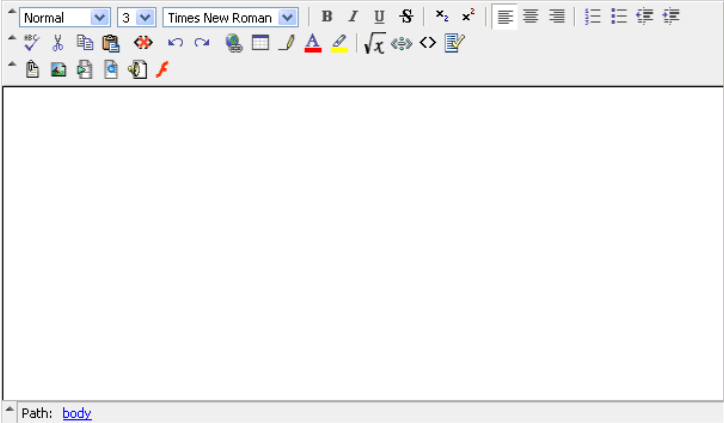
If you have previously created a Self/Peer Assessment, select “Import”. You will then have an option to upload the existing Self/Peer Assessment.

3. Section 2 – Assessment Information

Assessment Information

Provide a name, instructions for the assessment, and dates for the submission process. Submission dates must be before evaluation dates.

* Name

Instructions 

Submission Dates

Start Date	End Date
Jun 25 2008 10:40 AM	Jul 02 2008 10:40 AM

- Provide a name for this assessment in the “Name” field
- Enter any specific Instructions for this activity for the students in the “Instructions” field
- In the “Submission Dates” area, set the time/date window you want for your students to be able **to submit their individual work that will be the basis for the self/peer review**
Note: Once the evaluation period has started you cannot modify the submission window.

4. Section 3 – Self & Peer Evaluation Options

3 Self and Peer Evaluation Options

Evaluation dates must be after submission dates. Anonymous evaluation hides the names of the submitters and the evaluators. Evaluation results can optionally be shown to the user who submitted the assessment, but if the evaluation is anonymous, submitters will not see evaluators' names. Specify the number of submissions each evaluator should evaluate. Submissions will be distributed among evaluators based on this number. Specify 0 submissions to evaluate if this assessment is only for self evaluation.

Evaluation Dates

Start Date: Jul 02 2008 10:40 AM

End Date: Jul 09 2008 10:40 AM

Allow Anonymous Evaluation Yes No

Allow Self Evaluation Yes No

Show Evaluation Results to Submitter Yes No

* **Number of Submissions to Evaluate** (Excluding Self Evaluation)

- a) In the "Evaluation Dates" area, set the day/time window you want to have for students to evaluate their own and their peers' works submitted work – Note: this window should be after the submission dates you specified in #2 above. Note: Once the evaluation period has started you cannot modify the submission window.
- b) Set "Allow Anonymous Evaluation" to desired setting. Note: If you set this to "Yes", names of evaluators aren't shown, but names of submitters are!),
- c) Set "Allow Self Evaluation" to desired setting.
- d) Set "Show Evaluation Results to Submitter" to Yes if you want each student to be able to see their peers' evaluations of their work or No if you do not want them to be able to view this.
- e) If you want to only use Self-Evaluation, Set "Number of Submissions to Evaluate" to 0. Otherwise, specify the number of peer works you want each student to review. Note: Blackboard randomly assigns each user the specified number of submissions to evaluate, there is no way to control who gets to evaluate whom.

5. Section IV – Options

4 Options

Date restrictions and availability apply to the content item. They are not tied to the dates for the submission and evaluation processes.

Make the assessment available Yes No

Track number of views Yes No

Choose date restrictions

Display After Display Until

Jun 25 2008 10:40 AM Jun 25 2008 10:40 AM

- Set availability and tracking to desired settings.
- If desired, set specific date restrictions for this content item to be visible to students. If you do not enter any specific restrictions, the item will be visible to students whenever and for how long you make it available.
Note: these dates are not mechanically tied to the submission or evaluation windows you specified earlier, but should ensure this item is visible to students during that time frame.
- Click the “Submit” button

II. Adding Rubric/Evaluation Criteria for Self/Peer Student Evaluations

- Either through the Control Panel or the Edit View, got to the content area where you placed the Self/Peer Assessment during the Setup process in Section I.

Item Folder External Link Course Link Test Select: Learning Unit Go

1 Test Modify Manage Copy Remove

Enabled: Statistics Tracking
woot
Submission dates: June 25, 2008 10:40:00 AM to July 2, 2008 10:40:00 AM
Evaluation dates: July 2, 2008 10:40:00 AM to July 9, 2008 10:40:00 AM

[>>View/Complete Assessment](#)

- Click the “Modify” button to the right.
- Click the “Assessment Canvas” link



Modify: Test



Assessment Canvas

View and modify assessment questions and evaluation.



Properties

- Click the “+ Question” button to add your first question.




Assessment Canvas

Question Search for Question

Add and modify the questions to be used.

5. Enter your Rubric Category or Evaluation question in the “Question Text” Area

 Add Question

1 Assessment Information

Assessment Name Test

2 Question Information

* Question Text

Normal 3 Times New Roman B I U S x₂ x² | [List Icons]

[Rich Text Editor Icons]

6. *Optional:* In the “Model Response” Box, provide model responses to assist in evaluating/grading.

3 Model Response

Providing a model response is optional. It allows evaluators to compare the responses in the submissions to an exemplary response. The model response can be made available at any time, but it will only be visible during the evaluation process, after the submission process has ended.

Model Response


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[Rich Text Editor Icons]

7. Click the “Submit” button.
8. Click “ok”
9. At the “Assessment Canvas” screen, click the “Criteria” button to the right of your new question.



10. Click the “+ Criteria” button

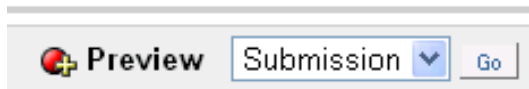
 Add/Modify Criteria:

 Criteria Search for Crite

11. Enter Specific Criteria for the question in the “Criteria” Box
12. Assign the maximum number of points for this specific criteria in the “Points Possible” box
13. Select whether you want to allow students to be able to give either all or nothing or partial credit for this criteria.

14. Click "Submit"
15. Click "Ok" to return to the Assessment canvas.
16. Repeat Steps 10-15 for each additional criteria you want to add to this question
17. Click "Ok"
18. Repeat Steps #4 – 17 for each question and associated criteria you want to add for students to use.

Note: You can preview what students will see at both the Submission and Evaluation stages by using the "Preview" option at the Assessment canvas (Step 4). Simply select whether you want to preview the submission or evaluation view and then click "Go"




reement. Evaluation criteria can be

- III. Students then submit the assessment, answering each provided question during the submission period.

Note: It is possible to review and revise the submission any number of times during this period, **nothing is final until the submission period is over.**

- IV. At the specified later time, the evaluation period begins. Any user trying to access the assessment is now in evaluation mode and once he chooses among the available submissions to evaluate, he sees the submitted answers/file and the evaluation criteria, so he can assign points and provide feedback.
- If self-evaluation is enabled, one's own submission always shows up first among the choices.
 - If peer-evaluation is enabled, the specified number of submissions is picked randomly from the available submissions one has not yet evaluated.




SU08 - HST122 INDEPENDENT STUDY (HST122-40SU08) > ASSIGNMENTS > MODIFY TEST > ASSESSMENT CANVAS > EVALUATION OVERVIEW: TEST

 **Evaluation Overview: Test**

Assessment Name Test
Questions 1
Instructions woot
Evaluations to Complete Peer evaluations: 2
 Self evaluate your own assessment submission
Evaluation End Date July 9, 2008 10:40:00 AM

Evaluations


Click on a name below to begin an evaluation. The names may be anonymous. Evaluations can be modified or reviewed until the end date for evaluation.

	<u>Example Name</u> This is only an example.	Status: Not Started	Points Allocated: 0 / 0
	<u>User 1</u> This is only an example.	Status: Not Started	Points Allocated: 0 / 0
	<u>User 2</u> This is only an example.	Status: Not Started	Points Allocated: 0 / 0


- V. **Download Results, Submission, Evaluations & Results**
- To download submissions, evaluations, and overall results follow the procedure below:
- Go to the course Control Panel.
 - Click the "Self and Peer Assessment" link in the "Course Tools" area.

[Self and Peer Assessment](#)


- Click the name of the specific Self/Peer Assessment you want to view data on.

 **Self and Peer Assessment**

Click on the name of an assessment to view and download :

 Test
 woot
Submission End Date July 2, 2008 10:40:00 AM
Evaluation End Date July 9, 2008 10:40:00 AM

- d. Click the desired options you wish to view or download from this Assessment

 **Results Options**

Assessment Test

Submission Dates June 25, 2008 10:40:00 AM **until** July 2, 2008 10:40:00 AM

Evaluation Dates July 2, 2008 10:40:00 AM **until** July 9, 2008 10:40:00 AM

- ▶ [Submissions](#)
View and download submissions for this assessment. Check the status of completed and not completed submissions.
- ▶ [Evaluations](#)
View and download evaluations for this assessment. Check the status of completed and not completed evaluations.
- ▶ [Results](#)
View and download detailed results for all submissions. Transfer results to the Grade Center.

Note on Results: The percentage of achievable points for the item is averaged among all evaluations for each submission, and this average score is stored in the gradebook upon the click of a button by the instructor – this is not automatic and you will need to go to this area to transfer the resulting scores to the Grade Center. This can be repeated later, if additional evaluations are submitted.

VI. How is this used in practice?

It is perfect for class projects and presentations, which traditionally were given as in-class performances. **It provides a private peer review option** in contrast to the public peer review done in a class or group discussion board.

Self assessment is used for self-guided study while allowing the instructor to review each user's progress. It encourages personal growth, honesty and self-criticism, and can help relieving test anxiety. Well-written grading criteria lead to reflective thought about one's own answer and the topic itself, rather than contending oneself with a mere correctness check.

Peer assessment can be used for formative evaluation and to encourage critical thinking and expression. As the instructor can review the evaluations separately, they can be used to discuss shortcomings of their reviews with the evaluators.

The tool also could be used to allow collaborators on a group project to rate each other's contributions. One would then need to use adaptive release to make the assessment only available to the members of that group, since there is no way to assign specific evaluators to a submitter.

Note: Since the assessment can be ex-/im-ported, it is easy to create multiple copies or to share these among courses.