

Name of Student _____

Name of Advisor _____

NORTH CENTRAL STATE COLLEGE
CURRICULUM WORKSHEET
Associate of Technical Studies
Professional Services Management
2007-2008

Completion	Course Num	Course Title	Prerequisites	Cr Hrs	Qtr Offered-Day	Qtr Offered - Eve
FIRST YEAR						
_____	BUS 110	Intro to Business	MTH102 ****	4	F,W,Sp	F,W,Sp
_____	MTH 110	Business Mathematics		4	F,W,Sp,Su	F,W,Sp,Su
_____	FYE 101	Orientation to College OR FYE 161		1	F,W,Sp,Su	F,W,Sp,Su
_____	CIS 190	Introduction to Windows		2	F,W,Sp,Su	F,W,Sp,Su
_____	BUS 115	Supervision		3		
_____	HUM/SSC	Humanities/Social Science Elective		3	F,W,Sp,Su	F,W,Sp,Su
Quarter Credit Hours				17		
Winter Quarter I						
_____	ACC 111	Accounting I	CIS Assessment or CIS 190 & AIT 100 Placement exam & completion of any required RDG/WRT coursework	4	F,W,Sp,Su	F,W,Sp,Su
_____	CIS 121	Microsoft Word		2	F,W,Sp,Su	F,W,Sp,Su
_____	ENG 101	Basic Composition		3	F,W,Sp,Su	F,W,Sp,Su
_____	SPE 101	Speech		3	F,W,Sp,Su	F,W,Sp,Su
Quarter Credit Hours				12		
Spring Quarter I						
_____	ACC 112	Accounting II	ACC 111, MTH 110 © CIS Assessment or CIS 190 & AIT 100	4	F,W,Sp,Su	F,W,Sp,Su
_____	BUS 121	Management		4	Sp	Sp
_____	CIS 122	Microsoft Excel		2	Sp,Su	Sp,Su
_____	ECN 161	Microeconomics		4	W,Sp	W,Su
Quarter Credit Hours				14		
SECOND YEAR						
Fall Quarter II						
_____	ECN 162	Macroeconomics	CIS 122 Can be concurrent ENG 101/102	4	F,W,Sp	F,W,Sp,Su
_____	HUM XXX	Humanities Elective		3	F,W,Sp,Su	F,W,Sp,Su
_____	PSY 110	Intro to Psychology		3	F,W,Sp,Su	F,W,Sp,Su
_____	CIS 128	Advanced Excel		2	F,W,Sp,Su	F,W,Sp,Su
_____	ENG 114	Composition & Literature		3		
Quarter Credit Hours				15		
Winter Quarter II						
_____	BUS 285	Business Ethics	ENG 101/102	3	W	F,W
_____	BUS 148	Marketing		4	F,W	F,Su
_____	BUS 226	Entrepreneurship and Small Business		4	Sp	Sp,Su
Quarter Credit Hours				11		
Spring Quarter II						
_____	BUS 134	Business Law	ENG 114/117/118 or ENG 110 if prior to 2006	4	F,W,Sp,Su	F,W,Sp,Su
_____	ENG 201	Advanced Composition		3	F,W,Sp,Su	F,W,Sp,Su
_____	BUS 224	Human Resource Management		4	Sp,Su	Sp,Su
Quarter Credit Hours				11		

Total NCSC Credit Hours - Program	80
State of Ohio License Hours Granted	25
Total Credit Hours - Program	105

Revised: 5.24.07 cbr

F = Fall W = Winter Sp = Spring Su = Summer
o = Offered based on need @ = Offered every odd year # = Offered every even year n/a = Not available c = Concurrent
M = Must be concurrent

* = CIS Assessment or CIS 190 & AIT 100

** = Placement Exam & Completion of any required RDG/WRT coursework.

*** = ACT English sub-score of 22 or higher or Compass writing score of 90 or higher.

**** = Mandatory Math Placement: All incoming students will be required to take the COMPASS placement test and based on their COMPASS scores, students will be placed in appropriate mathematics courses. Successful completion (C- or better) of any math course is required in order to advance to the next higher math course.

^ = Choose three of the four courses: CIS 121,122,123 or 125 for specified technologies

The College strongly recommends that students be covered by hospitalization insurance, which can be purchased through a private carrier.
To obtain a brochure regarding insurance, contact the Student Development Office of North Central State College (Room 103 Kee Hall)
or call toll free 888-755-4899 , ext. 4761 or locally 419-755-4761.