

CURRICULUM PLANNING SHEET

**Technical Courses
(continued)**

Area of Concentration #2 Business Management

Course Number	Course Title	Cr. Hrs.	Quarter Completed and Grade	Currently Enrolled	Transfer or Proficiency Credit	Projected Quarter to be Completed	Comments
BUS 110	Intro to Business	4					
BUS 115	Supervision	3					
BUS 121	Management	4					
BUS 285	Business Ethics	3					
BUS 148	Marketing	4					
BUS 226	Entrepreneurship & Small Business	4					
BUS 224	Human Resource Mgt.	4					

Total Credit Hours in Area of Concentration #2: 26

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General and Basic Courses

General Courses: A minimum of 21 credit hours required
 At least 9 credit hours of English and 3 credit hours of Speech. At least nine credit hours of General Education electives, including at least one Social Science course and at least one Humanities course.

Course Number	Course Title	Cr. Hrs.	Quarter Completed and Grade	Currently Enrolled	Transfer or Proficiency Credit	Projected Quarter to be Completed	Comments
ENG101	Basic Composition	3					
ENG114	Composition & Literature	3					
ENG201	Advanced Composition	3					
SPE101	Speech	3					
HUM	Humanities Elective	3					
PSY110	Intro to Psychology	3					
HUM/SSC	Elective	3					

Total Credit Hours in General Courses: 21

Basic Courses: A minimum of 21 credit hours required.

ACC 111	Accounting I	4					
ACC 112	Accounting II	4					
BUS 134	Business Law	4					
CIS 121	Word	2					
CIS 122	Excel	2					
CIS 190	Windows	2					
ECN 161	Microeconomics	4					
ECN 162	Macroeconomics	4					
FYE 101	Orientation to College	1					
MTH 110	Business Math	4					
CIS 128	Advanced Excel	2					

Total Credit Hours in Basic Courses: 33

TOTAL CREDIT HOURS IN ENTIRE PROGRAM: 80 NCSC credits hours + 25 Ohio State License Hours
 (A minimum of 100 credit hours required.)

ATS APPROVAL FORM

Remedial Courses Needed As needed

Technical Areas of Concentration Cosmetology and Business Management

Action Taken by TS Council

Approved _____

Rejected _____

Conditional Approval ____ (attach explanation)

Title of Degree Associate Degree in Technical Studies majoring in Professional Services Management

Signatures below indicate acceptance of the ATS degree requirements as specified on the attached curriculum planning sheets.

Chair of TSC

Date

Member of TSC

Date

Member of TSC

Date

Member of TSC

Date

Vice President for Learning

Date

Student

Date

Any student approved for an ATS Degree who is absent from the college for three or more consecutive quarters must meet with the appropriate dean/division chair for re-approval of the ATS Degree application.

Distribution: See first page
(no copies to faculty or VPL)
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